

## THE VILLAGE OF GREENWOOD

### COVID-19 VACCINATION POLICY

To ensure that The Village of Greenwood Commissioners and employees are adequately immunized to minimize their risk of infection and to reduce the risk of transmission to others.

#### **POLICY STATEMENT**

The Village Commission of the Village of Greenwood (The Village) is committed to protecting employees and others from hazards in the workplace, including infectious and vaccine preventable diseases and to maintaining a protected workforce.

Under the Nova Scotia *Occupational Health and Safety Act* all workplace parties have a duty to keep the workplace safe, this includes taking every reasonable precaution in the circumstances to protect the worker (OHSA, Section 2 (b)).

#### **WHO THIS POLICY APPLIES TO**

All Commissioners and employees, including students, volunteers, and new hires, as a condition of employment to ensure fitness to safely perform work, minimize and prevent absenteeism due to vaccine preventable diseases, reduce the risk of transmission to co-workers and *the public in general*. This includes anyone who is eligible to receive a COVID-19 Vaccine and any related boosters according to Nova Scotia Health.

Any person who is unvaccinated for COVID-19 or whose vaccine status information is incomplete will be required to remain masked at all times when in the presence of any Commissioner, employee, or member of the public and may be required to participate in a rapid COVID-19 testing protocol. Personal and/or philosophical objections to the COVID-19 vaccine will not be accepted for granting an exemption from receiving the COVID-19 vaccine or any related boosters.

#### **PROOF OF VACCINATION**

*The Village* requires proof of vaccination from all Commissioners and employees, including students, volunteers, and new hires. Proof is the documentation of completed vaccination series approved by Health Canada. For employees requiring proof of vaccination, please refer to the Nova Scotia Health and Wellness website to obtain this <http://novascotia.ca/coronavirus/>

This proof of vaccination will not be kept by the Village, but will be validated by the Clerk-Treasurer and the status recorded in confidence in the Commissioner's or employee's file.

Employees must disclose their vaccination status to the Clerk-Treasurer of the Village by November 30, 2021. All staff are required to be fully vaccinated with a COVID-19 vaccine series by October 30, 2021. Staff must receive one dose of COVID-19 vaccine by September 30, 2021, and their second dose of COVID-19 vaccine by October 30, 2021.