

<u>OPI</u>	Regular Monthly Meeting	<u>ACTION</u>
	<p style="text-align: center;">VILLAGE OF GREENWOOD MINUTES Date: October 16, 2013</p>	
	<p>1) The meeting was called to order at 9:10 a.m.</p>	
	<p>2) <u>Present;</u> Don MacDonald, Chair, Brian Banks, Al Belliveau, Richard Nickerson, Dale Harty, Staff Marian Elsworth Clerk</p>	
	<p>3) <u>9:150 AM Presentation;</u> Bill Brown presented a two proposal requesting that the Village of Greenwood pressure government to either widen, pave and introduce a sidewalk on Tremont Mountain Rd. or initiate community action to build a hiking train (approximately 900 metres) The clerk read regulations on Rural Type 111 sidewalks that she received from Mike Best with Department Transportation Infrastructure Renewal (DTIR).</p>	
	<p>Action; Clerk is instructed to contact engineering at Kings County regarding where the new transmission line will be located along Tremont Mountain Rd.</p>	<u>Marian done</u>
	<p>4) <u>Additions to Agenda :</u> Add 9 e. Sidewalk repairs</p>	
	<p>5) <u>Approval of Agenda;</u> Comm. Belliveau MOVED and SECONDED by Comm. Banks to approve the agenda. CARRIED</p>	
	<p>6) <u>Approval of Minutes:</u> Minutes for September 18, 2013 & Sept 25, 2013 were circulated. Comm. Harty MOVED and SECONDED by Comm. Nickerson; That the Minutes of September 18, 2013 be approved as circulated. CARRIED</p>	
	<p>Comm. Belliveau MOVED and SECONDED by Comm. Banks; That the reconvened meeting Minutes from Meeting for Sept 25, 2013 be approved as circulated. CARRIED.</p>	
	<p>7) Business arising from Minutes; Outstanding; Human Resource meeting to discuss clerk wages and office hours</p>	
	<p>Outstanding; Canada Day report is still outstanding.</p>	<u>Marian</u>
	<p>Action, Clerk will write up and email to commission</p>	

	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> ➤ Email from Bill and Mary Brown Re; Tremont Mountain Road <p>8) <u>Old Business</u></p> <ol style="list-style-type: none"> 1. Fire By-Law; Pending to next spring 2. Fire hydrants; The clerk will send a letter regarding rescinding the fire protection rate on McClair Avenue. The concern expressed is that some rate payers are paying for a service that all ratepayers benefit from. Comm. Harty will speak with the fire chief for input for the letter. 3. Double chip seal issues; There are many complaints with the poor job that was done. The province is sending a representative to inspect the work that was done by the contractor with the chip seal streets in Fales River subdivision. 	<p><u>Richard</u></p> <p><u>Dale</u></p> <p><u>Don</u></p>
<p><u>Marian</u></p> <p><u>Marian</u></p> <p><u>Brian</u></p>	<p>9) <u>New Business</u></p> <ol style="list-style-type: none"> a. <u>Financial update</u>; Comparative Income Statement to September 30, 2013 were circulated; At the half year mark we have received actual revenue of \$189,654.66 versus the budget revenue of \$417,200.00 and spent \$167,068.46 versus the budget expenses of \$417,200. b. <u>AMA Convention briefing</u>; Clerk gave a verbal report on workshops and keynote speakers from the conference. It was a good networking opportunity to speak with peers and allowed me the opportunity to talk freely with Tom MacEwan and Mark Peck about fire hydrants. Also to speak with Shane Melanson @ Black and McDonald and LeRoy Riggs @ LED Roadway lighting who were there as Exhibitors. As a result Shane Melanson met with Don MacDonald and Brian Banks and I, yesterday Oct 15, /13 where he presented a proposal which will be discussed item 9 c. c. <u>Black & McDonald Streetlight assessment proposal</u>; Comm. Banks explained the proposal . Shane Melanson is offering to collect data on fixture type, wattage, pole material, pole setback from road, fixture height, bracket length, bracket condition. He would also take light levels at intersections and emergency response buildings to compare to standards, as well as completing a night inspection. He would present the report to the commission upon completion. There is a great possibility of receiving a rebate if Black and McDonald are awarded the RFP for installation at time of tender. <p>Comm. Banks MOVED, SECONDED by Comm. Nickerson that; We contract Black & McDonald to conduct an assessment of our current streetlights for a cost of no more than \$3,000.00 plus tax, ASAP.</p>	

<p><u>Dale</u></p>	<p style="text-align: center;">CARRIED</p> <p>Action; Clerk will contact Shane Melanson to give go ahead.</p> <p>d. Sidewalk or Walking Trail on Tremont Mountain Rd; Table for future budget discussion and more information on the water extension transmission line. Clerk will send an email to County Engineering to find out where the transmission line is to located.</p> <p>e. <u>Sidewalk repair Quotes</u>; Comm. Harty presented two quotes that Mike Baltzer requested to make repairs/ maintenance to two sections of sidewalk, one leading from Planesview S/D and the second across from Avery's Farm market.</p> <p>Comm. Harty MOVED, SECONDED by Comm. Nickerson that; We award the contract to Jeff Bowlby Quality Soils as per quote dated October 3, 2013, for paving sidewalks across from the Ultramar Subdivision and fixing cracks at various locations for a total cost of \$5,400.00 plus HST. CARRIED.</p> <p>Action; Dale will tell Mike to give the go ahead to Jeff Bowlby to proceed</p>	<p><u>Marian done</u></p> <p><u>Marian Done</u></p> <p><u>Dale done</u></p>
<p><u>COMMISSIONERS COMMENTS Round table</u></p>		
<p><u>VPI building</u>; Al Belliveau mentioned that the VPI building will not be torn down after all, so the handicap doors are not available to the village.</p>		
<p><u>Digital recording</u>; Richard Nickerson suggested the digital tape of meetings be kept for three years. Don MacDonald said if recording is to be kept it must be disclosed at the beginning of each meeting. In the past the recording was for minute taking purposes only. Brian Banks said you have to be careful with recordings, they can be used against you.</p>		
<p>NOTE; Clerk, because something gets said at a meeting doesn't make it so, a lot of discussion takes place here before any motions get made. The proper format is the Mover to make a motion, if there is no Seconder, the motion fails and there is no debate. The Mover owns the Motion, the clerk cannot interpret what they meant to say.</p>		
<p><u>Upstairs office</u>; Richard asked about the use of the small office upstairs. The Clerk said the Wee Folk have been paying a small fee currently \$17.17 based on square footage, this is billed on the utility invoice. If someone notifies me that they need to use the space for a meeting, I notify the Wee Folk Centre and they work around the time.</p>		
<p>Richard wants to have Jeff Hanshaw come in and do more training.</p>		
<p>Richard will bring up on the next agenda, commissioners access to information in office.</p>		

Letter dropped off today by Patricia Keough, at 589 Crystal Drive Planesview subdivision, re; complaints about kids climbing up on the playground fence and removing shingles from her shed. She was advised to contact the RCMP and put in a complaint with them, which she said she does not want to do. Clerk will contact the County Building Inspector RE; how many feet from sheds or fences, must be from the property line.

Next meeting; Next Regular Monthly meeting Wednesday, November 20, 2013 @ 9 a.m.

There being no further business Comm. Nickerson MOVED to adjourn at 11:40 a.m.



Don MacDonald, Chair



Marian Elsworth, Clerk-Treasurer