

Regular Monthly Meeting

**VILLAGE OF GREENWOOD
MINUTES**

Date: September 18, 2013 @ 9 a.m.

- 1) The meeting was called to order at 9:02 a.m.
- 2) Present; Commissioners: Brian Banks Acting Chair, Dale Harty, Al Belliveau, Richard Nickerson. Staff Marian Elsworth. Don MacDonald had an appointment. Bob Baker in audience.
- 3) 9: 30 a.m. Presentation; David Poole (MCCAP): Municipal Climate Change Action Plan. David gave a power point presentation on the potential impact Climate Change could have on Kings County. Villages are being consulted as part of the Climate Change strategy. He showed maps of the Kings County Regional Climate Change Risk Assessment Inventory and asked the commission to review Greenwood to see if they missed anything. Comm. Nickerson asked to have an electronic copy. David said he would sent one after the final presentation to Kings County Council .
- 4) Additions to Agenda : None
- 5) Approval of Agenda; Comm.Belliveau MOVED and SECONDED by Comm. Harty to approve the agenda. CARRIED
- 6) Approval of Minutes: Minutes for June 19, 2013 were circulated. Minutes for August 26, 2013 Special Meeting

Comm. Harty MOVED,SECONDED by Comm. Belliveau; that the Minutes of June 19, 2013 be approved as circulated.

Comm. Nickerson MOVED,SECONDED by Comm. Belliveau; That the Minutes of the Special Meeting for August 26, 2013 be approved as circulated.
- 7) **Business arising from Minutes;** Further discussion on wage scale and office hours for clerk to be discussed. Table to Human Resource meeting.

Public Hearing on September 26, 2013 @ 6 p.m. in Council Chambers to adopt amendments to By-Law 75. Included is proposed text amendments to permit Personal Service Shops as Urban Home Occupations (File 13-09) The amendments would permit the "Nails and Waxing" business at 111 Rivercrest Lane Greenwood, NS

Correspondence

- Email Letter from Dorene McMaster Looking for Donation McMaster Mill Historic Park Committee of the Whole North Greenwood NSE update;

Clerk will inform Ms. MacMaster that on the advice of our municipal advisor, the Municipal Government Act does not permit villages to provide grants to outside organizations. (done)

- Letter from Western Kings District High School Re; West Kings Senior male and female soccer teams using the field to practice for Division 11 Provincial Championships.

8) Old Business

1. Fire By-Law; Still Pending Comm. Nickerson will bring forward by the spring or sooner.

Richard

2. Canada Day; The clerk informed the commission that revenue totaled \$6,107.50 and expenses totaled \$12,201.51 plus hours worked by staff. Cost to the village \$6,351.11.

Marian

Commission requested that the clerk do a written report .

3. Fire hydrants; Comm. Harty wants input from the commission on how the fire hydrants rates are collected. Reference to an email from Scott Quinn, (dated August 19, 2013). Comm. Harty questions the County's method of collecting the Fire Hydrant Rate using **1000 foot Radius** , based on the value of your property, where some in Planesview subdivision pay the hydrant rate and some do not. The UARB water rate hearing will be after October/November once Kings Council has approved the consultant's report. The commission agreed that Comm. Harty draft a statement and bring it back to the commission and arrange another meeting with our councillor and Scott Quinn and bring this up with other villages in Kings County.

Dale

4. Double chip seal; Table until further discussion with the Warden and County CAO. The clerk read an email received from municipal advisor Chris McNeill , (dated July 11, 2013) where the village may apply an area rate for street improvement. The clerk pointed out that a motion was never made to recover from the residents because we did not know how to go about recovering the funds at that time.

Don

It was decided to wait to see what County Council decides on recovering their funds for paving the J-Class subdivision streets. Don will arrange a meeting with the Warden and CAO.

Meeting adjourned at 11:50 am, will reconvene on Wednesday , Sept 25, 2013 @ 9 am.

Regular Monthly Meeting

**VILLAGE OF GREENWOOD
MINUTES CONTINUED**

Date: September 25, 2013 @ 9: a.m.

The meeting was called to order at 9:10 a.m.

Roll Call; Commissioners Present; Don MacDonald, Chair, Brian Banks, Dale Harty, Al Belliveau. Richard Nickerson is away this week. Staff Marian Elsworth, Clerk-Treasurer

5. Fire Hydrants discussion continued; Comm. Harty **MOVED, SECONDED** by Comm. Banks that; The Village Commission forward a letter to Kings County Council to rescind the fire hydrant tax as applied to Planesview Subdivision on the grounds that it is not applied fairly when using a 1000 foot radius.

Dale &
Marian

Discussion. Comm. Banks suggested adding that using a linear roadway calculations would appear to be more fair. Comm. Belliveau said what is the difference between his subdivision and Planesview subdivision. Comm. Harty pointed out that Fales River subdivision has municipal water, Planesview subdivision does not. The question was called and the **MOTION CARRIED**.

6. LED streetlights; The clerk has been in touch with the Town of Wolfville, who are also interested in converting to the LED Streetlights this fiscal year. She spoke with TOW Kevin Kerr, P. Eng. and received a copy of their draft RFP, which is modeled on the RFP that the Municipality of East Hants put out in 2011. She is working on a draft RFP for the Village of Greenwood and will send out soon for commission review and discussion. Chairman MacDonald asked if the stranded assets for the old streetlights are part of the RFP. The clerk mentioned that the stranded assets are eligible for GAS Tax funds. We have a set amount of funds approved for the LED Streetlights under the Gas Tax program, so our cost will depend on the final cost .

Marian

A separate one item meeting in October will be arranged to approve the Request for Proposal for LED Streetlights.

<u>Marian</u>	<p>7. <u>New Business</u></p>	<u>Marian</u>
<u>Don</u>	<p>a. <u>Financial update</u>; Comparative Income Statement to August 31, 2013 The clerk noted that this is almost at the half way point. Comm. Belliveau MOVED, SECONDED by Comm. Harty to accept the comparative income statement to Apr 1 to Aug 31, 2013. CARRIED.</p> <p>b. <u>Kings Partnership village representation</u>; Comm. MacDonald said he attended a meeting of village chairs held in New Minas on Sept 24 2013. The purpose of the meeting was to discuss sending a letter to the Kings Partnership Steering Committee (Kings County and three towns) expressing the villages request to have representations from five villages or at a minimum to have two representation from the Kings County villages to be added to the Kings Partnership so villages have a voice. Terry Silver will send the letter on behalf of the village chairs to the Kings Partnership Committee.</p> <p>Comm. Banks MOVED, SECONDED Comm. Harty: To support the letter from the villages to the Kings Partnership Steering Committee to allow village representation on the Steering Committee. CARRIED.</p> <p>c. <u>Custom Page Media contract renewal</u>; Comm. Harty MOVED, SECONDED by Comm. Belliveau: To renew the contract for the Server and IT support provided by Custom Page Media for a period October 1, 2013 to September 30, 2014 at a cost of \$200.00 plus HST. CARRIED.</p>	<u>Marian</u>
<u>Dale</u>	<p>d. <u>Trees in Ditches by Stop signs</u>; Trees and vegetation is getting out of control in some ditches in subdivisions and some residents take care of the ditch in front of their homes and many do not. Fast growing trees that grow in the ditches block stop signs.</p> <p>Comm. Harty MOVED, SECONDED Comm. Belliveau; That the village enact a by-law to manage and control the ditches in front of residents homes.</p> <p>Discussion Comm. Banks mentioned that he is responsible for property which has a long frontage. Are you talking residents and commercial? What about trees in wires? NS Power or Utility company will trim trees that impede wires. Comm. Harty has instructed our public works employees to remove some of the heavier overgrown vegetation for safety issues. The clerk will contact municipal affairs on if or how we can enact a policy or by-law to recover our costs. CARRIED.</p>	<u>Brian</u>
	<p><u>COMMISSIONERS COMMENTS Round table</u></p>	
	<p>Al Belliveau raised again having our employees clear the grass and snow from the hydrants. Dale and Brian said that NO, that is the responsibility of the Greenwood Water Utility.</p>	
	<p>Al Belliveau wants to know if the commission is still interested in acquiring the doors</p>	


from the VPI. Comm. Belliveau **MOVED, SECONDED** by Comm. Harty that he investigate acquiring the wheel chair doors from the VPI centre when the building is demolished.
CARRIED.

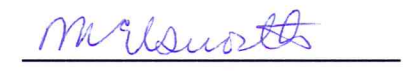
Clerk mentioned 8 resume's have been received in response to ad placed for office vacation relief and that she would be at the AMA Fall Conference for 3 day from Oct 9 - 11, 2013 and on vacation for 6 days from November 1 to 8, 2013.

Comm. Harty raised that the baseball field be mowed, raked and maintained even if it is not booked for use, as the condition of the field reflects on the village.

Next meeting; Next Regular Monthly meeting Wednesday, October 16, 2013

5) **There being no further business the meeting was adjourned at 11:00 a.m.**


Don MacDonald, Chair


Marian Elsworth, Clerk-Treasurer