

OPI	Regular Monthly Meeting	ACTION
	<p style="text-align: center;">VILLAGE OF GREENWOOD MINUTES Date: February 19, 2014 @ 9 a.m.</p> <p>1) The meeting was called to order at 9:05 am</p> <p>2) <u>Roll Call</u>; Don MacDonald, Chair, Al Belliveau, Brian Banks, Richard Nickerson, Marian Elsworth; Clerk-Treasurer</p> <p>3) <u>Additions to Agenda</u> : 8 k. Complaint Argus Drive sidewalk snow clearing, 8i. Date for Budget meeting, 8 m. Fire Hydrant Report County Committee of the Whole Feb 18</p> <p>4) <u>Approval of Agenda</u>; Comm. Nickerson MOVED and SECONDED by Comm. Banks to approve the agenda for February 19, 2014 with additions. CARRIED.</p> <p>5) <u>Approval of Minutes</u>: Special Minutes for January 13, 2014 were circulated.</p> <p>Comm. Nickerson MOVED and SECONDED by Comm. Belliveau; That the Special Minutes of January 13, 2014 be approved as read.</p> <p>Minutes for Regular Monthly Meeting, January 15, 2014 were circulated.</p> <p>Comm. Nickerson MOVED, SECONDED by Comm. Belliveau ; That the Minutes of Monthly Meeting January 15, 2014 be approved as amended. CARRIED.</p> <p>Comm. Nickerson MOVED, SECONDED by Comm. Banks; To amend the draft minutes by striking from the draft January 15, 2014, Minutes in item 8 h) the fifth line down. Question was called and the amendment to Minutes CARRIED with 3 Ayes and 1 Nay.</p> <p>6) Business arising from Minutes;</p> <p style="padding-left: 40px;">a. Office wall diagram; A drawing of the proposed partial wall in the office was circulated. Comm. Belliveau mentioned that he had researched a folding wall that he thought would work better than a permanent wall. Comm. Nickerson MOVED, SECONDED by Comm. Banks that staff investigate a folding wall and bring back to the March meeting. Question was called and MOTION CARRIED.</p> <p><u>Correspondence</u></p> <p>a. Letter dated January 31, 2014 Wee Folk Centre Request for replacement Sink; <i>Comm. Nickerson MOVED, SECONDED Belliveau that; Wee Folk Centre can install the new sink at their expense as requested in letter dated January 31, 2014. MOTION CARRIED.</i></p> <p>b. Letters dated January 28, 2014, received from Valley Waste; <i>Comm.</i></p>	<p style="text-align: center;"><u>Marian</u></p> <p style="text-align: center;"><u>Marian</u></p>

	<p><i>Nickerson suggested the Clerk get a cost to have a dumpster placed behind the Civic Building. Comm. Belliveau suggested putting in a culvert to fill in ditch so the garbage has more room to pick up at curb.</i></p> <p>c. Letter from Shirley Houghton dated Feb 3, 2014 requesting crosswalk between The Inside Story business and the Greenwood Mall; <i>Comm. Nickerson MOVED, SECONDED by Comm. Banks that; We contact the Department of Highways to get an estimate on what the cost would be and table this until received. Clerk to contact Mrs. Houghton and let her know that we are waiting for cost and further information from DOT. Question called and MOTION CARRIED.</i></p> <p>d. Email from Dawn MacDonald NSP update Feb 11, 2014; send to commissioners for information purposes.</p> <p>7) <u>Un- Finished Business</u></p> <p>1. <u>Fire By-Law</u>; Pending until spring, Comm. Nickerson apologised for the delay.</p> <p>8) <u>New Business</u></p> <p>a. <u>Financial update</u>; Comparative Income Statement to February 14, 2014: The Clerk informed the Commission that we received the tax levy funds for the properties that were missed as mentioned in November in the amount of \$6,521.88 less 4% collection fee. Comm. Nickerson MOVED, SECONDED by Comm. Belliveau to accept the financial update as presented. CARRIED.</p> <p>Comm. Nickerson requested a five minute recess at 9:50 am, meeting reconvened at 9:55 am.</p> <p>b. <u>Comm. Harty resignation</u>; The Clerk received a letter of resignation from Dale Harty signed and dated February 12, 2014. Comm. Nickerson, I would like to take this opportunity to thank Dale Harty for all his hard work, dedication, professionalism and patience during his term as a Commission for the Village of Greenwood. Also to express my disappointment that the Greenwood Village Commission allowed circumstances to occur and continue which resulted in the resignation of Mr. Harty. I sincerely hope the Greenwood Village Commission is able to rectify current deficiencies in a timely manner and that initiatives and policy revisions put in place by Mr. Harty be moved forward and further action taken as required. Chairman MacDonald expressed his disappointment that Mr. Harty had resigned.</p> <p>c. <u>Honorarium Motion</u>; Comm. Nickerson MOVED, SECONDED by Comm. Banks ; That the Honorarium for Village Commissioners be increased by the December 2013, NS Consumer Price Index at a rate of 1.4 % effective April 1, 2014. Commissioner will receive per year the following amounts with 1/3 tax exempt; Chair =\$2663.00, Vice Chair = \$2,458.00, Commissioners = \$ 2,254.00. Question was called and the MOTION</p>	<p><u>Marian</u></p> <p><u>Marian</u></p> <p><u>Richard</u></p>
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CARRIED.

- d. Motion to Hire Public Works position; Comm. Banks **MOVED, SECONDED** by Comm. Nickerson that; Having advertised the vacant position and the Human Resource committee recommended that Matt Morse be hired to fill the vacant public works position and that he start at \$15.00/per hour for the first year, with probation for six months. Question was called and the **MOTION CARRIED.**
- e. Public works supervisor rate; The Clerk informed that Jamie Ogilvie asked about being appointed as supervisor and receiving .25/per hour as supervisor pay as per the wage scale. Since the Public Works Committee currently does not have a Chair, the Clerk is instructed to let him know that no decision has been made at this time. The Commission will get back to him when they make a decision. Currently both public works have equal responsibility for duties.
- f. Lieu Time/Overtime ; The Clerk mentioned that both Jamie and Matt requested that the overtime they worked on the last pay period be paid on their paycheck instead of banked as lieu time. Clerk explained that lieu time is used to keep the budget in line.
- Comm. Nickerson **MOVED, SECONDED** by Comm. Banks that; Employees be authorized to accumulate lieu hours up to the maximum of 80 hours, once they reach 80 hours they automatically be paid as overtime. Employees can request to be paid for any lieu hours at any time. The employment policy will be amended to reflect this. Comm. Belliveau questioned Public Works accumulating overtime hours, when not authorized. Chairman MacDonald noted that if they were to be paid overtime, more funds would need to be budgeted for public works wages. The Question was called the **MOTION CARRIED.**
- g. Clerk's Wage Review; Tabled pending to March meeting.
- h. PW request Lap Top Computer for Garage; The Clerk explained that the computer that was in the garage belonged to Mike Baltzer. There is a monitor and a printer in the garage but no CPU. Public Works want a laptop to be able to do research, getting quotes pricing etc. Also the Clerk mentioned that Jeff Hanshaw suggested it might be helpful to have our own laptop in the office for training purposes. Comm. Nickerson said a used CPU for the garage should be all they need. Computer for garage Pending .
- i. Request for Crosswalk on Central Avenue by Mall; Covered under correspondence
- j. Sidewalk on Tremont Rd Quote; Bill Brown send an email requesting an update on his request for a sidewalk on Tremont Rd. The Clerk contacted Hiltz & Seamone Company for a quote, Dated February 11, 2014. 1) Estimated Design, Contract Admin & Construction Inspection cost


\$22,069.00 2) Estimated Construction Costs \$202,000 plus HST for a Total approximately \$243, 227.35 after HST Rebate. Two more quotes would be needed. Comm. Nickerson said put this on a five year Capital plan.

- k. Quote 2014 Dodge Ram truck; Quote from Connell Chrysler for a 2014 Dodge Ram Laramie 2FH Cab including Plow and wheel & tire package for \$68,726.00 plus HST. Commission question when a new truck was discussed. Clerk will tell public works that discussion of a new truck is this is tabled until another year and when a new truck is purchased it would need to be a working truck.
- l. Sidewalk snow removal Argus Drive Complaint; Comm. Belliveau explained that the problem stemmed from the buildup of snow in the median between Argus Drive and the sidewalk. The snow in the median is put there when DOT plows the street and contains stones, salt etc. Public Works told to blow snow right or left but not to clear the snow from the median, just do the sidewalk on Argus Drive.
- m. Date Budget meeting; 1 st Budget meeting set for February 27 @ 9:30 am at village office.
- n. Fire Hydrant Report County Feb 18, 2014; The Clerk brought to the attention of the Chair that the County had on the agenda for the Committee of the Whole meeting, Feb 18/14, a report on staff recommendations for the Fire Hydrant Charge in response to our letter that was sent to Kim Durling. Chairman MacDonald informed the commission that he spoke with Warden Brothers and CAO Tom McEwan on the morning of Feb 18, asking them to postpone the discussion until they met with this village commission. A copy of the report was emailed to Dale Harty.
- o. Monthly meeting; The Chairman informed the commission that he would be away on vacation March 3 to March 25th. Comm. Nickerson informed that he would likely be away during the third week of March. It was **DECIDED** to move the regular monthly meeting to the 27th of March at 9 a.m so we would be sure of having a quorum. Clerk will be on vacation March 4 to March 14, 2014 Sharon Hickey will fill in.
- p. Wage Scale Policy; Comm. Nickerson MOVED, to table to the Budget meeting February 27, 2014.

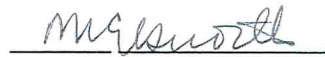
COMMISSIONERS COMMENTS Round table No comments

There being no further business the meeting was Adjourned at 11:30 a.m.

The Monthly Meeting will be held on Thursday March 27, 2014 at 9 a.m.



Don MacDonald, Chair



Marian Elsworth, Clerk-Treasurer