

Regular Monthly Meeting**VILLAGE OF GREENWOOD****MINUTES****Date: May 21, 2014**

- 1) The meeting was called to order at 9: 00 a.m
- 2) Present: Don MacDonald, Chair, Al Belliveau, Brian Banks, Richard Nickerson, Marian Elsworth, Clerk-Treasurer
- 3) Gavin Brewster, Audited Statements; Gavin presented the draft Audited Financial Statements for fiscal year ending March 31, 2014. Commission asked questions. The audited financial statement shows that we have a deficit of \$30,155.00, but Gavin explained that amortizing depreciation of assets is not a budgeted item and there was some gain on disposal of capital assets also not a budgeted item. The village is in good financial shape.

Comm. Nickerson **MOVED, SECONDED** by Comm. Belliveau; To accept the Audited Financial Statement for fiscal year ending March 31, 2014 as presented by Auditor Gavin Brewster. **CARRIED.**

- 4) Additions to Agenda : None
- 5) Approval of Agenda; Comm. Nickerson **MOVED and SECONDED** by Comm. Banks; To approve the agenda for May 21, 2014 monthly meeting.
- 6) Approval of Minutes: Minutes for Monthly Meeting, April 23, 2014 & Special Meeting April 24, 2014 as attached to April 23, Minutes were circulated.
- 7)
Comm. Nickerson **MOVED, SECONDED** by Comm. Belliveau ; That the Minutes of the Regular Monthly Meeting, April 23,2014 and Special Meeting April 24, 2014 be approved as read. **CARRIED.**
- 8) **Business arising from Minutes;**
 - a. Tree planting by Needs (May 14); An ornamental Dogwood tree has been planted near the flower beds by Needs. Al Belliveau attended, noted that the family will have a memorial plaque made and suggested that public works put support ties on the tree and put wood chips around it. Pictures of the tree planting will be on file documenting that the commission approved planting the tree.
 - b. Audit Committee; The clerk sent out an inquiry on the AMA list serve. The clerk will draft a Terms of Reference and put an Ad in the newspaper for expressions of interest for volunteers to sit on the Audit Committee. It is suggested that an odd number be on the Committee and it be made up of civilian and commission members.

- c. Salt Shed; The laptop has been purchased for the Public Works. The Clerk is instructed to have Public Works research a steel shed for the salt shed and bring back cost estimate to the commission. Clerk to let Public Works know that the commission recommends a contractor build the salt shed.
- d. Website; The clerk informed that she has contacted the Association of Municipal Administrators (AMA) to notify of decision to proceed with the new website. Les Coleman will be in contact.
- e. Wall in office; Reference Comm. Banks request from April meeting for cost of folding wall, the clerk told the commission that it would cost US \$900.00 plus shipping and tax to purchase a 6 foot x 11.3 foot StraightWall Wall-Mountable Sliding Partition from a company in Minneapolis MN that will ship to Canada. Comm. Nickerson said he would prefer it be at least 7 feet high by 12 feet long.

Comm. Nickerson **MOVED, SECONDED** by Comm. Banks that the clerk order a 7 x 12 foot folding wall and have public works install it. The question was called 2 aye, 2 nays, with a tie vote the motion is **DEFEATED**. Comm. Nickerson **MOVED** that we have the public works employees build a wall. There was no seconder. **DEFEATED**.

Comm. Nickerson excused himself from the meeting at **10 a.m.**

Before leaving he mentioned that the Fire By-Law item can be dropped from the agenda due to the County proposed changes to the by-law and that items in the list of outstanding items that were the responsibility of former Comm. Harty or Baker be assigned to someone else.

Comm. Banks mentioned that he was not aware that the commission could use the upstairs room for personnel evaluations etc. that was why he originally supported a wall. Comm. MacDonald noted that Municipal Affairs has made changes to the MGA to allow villages to have in camera meetings on certain confidential matters ie. Personnel or Legal items. It was also mentioned that a wall would still not give privacy for conversations. However, the office could be used in the afternoon if need be, when the village office is closed.

Correspondence

- a. A letter was sent to Ben Sivak to Contract with Planning Department Regarding the Village Boundary Expansion.
- b. Email letter received from Brian Desloges wanting a response from Villages Re Fire Capital Funding Options. *(Brian Banks will draft a letter)*
- c. Email letter received from Brian Desloges Re Workers Comp for fire fighters

9) Un- Finished Business

1. Fire By-Law; Municipality of Kings Reviewing By-Law #63, changing it to Open Burning and Smoke Control By-Law. After second and third reading, the By-Law should be in place by the fall.
2. Chronological List of outstanding items; As requested by Comm. Nickerson a list of outstanding items April 2013 to March 2014 was uploaded to Sharepoint with the May meeting package.

10) New Business

- a. Financial update; Comparative Income Statement to April 30, 2014. The new budget figures have been put into the comparative income statement for 2014-2015. Accepted by Commission.
- b. Approve Budget 2014-2015; Comm. Banks **MOVED, SECONDED** by Comm. Belliveau; To Approve the balanced 2014-2015 Budget with Revenue and Expenses in the amount of \$428,100.00 and to keep the area rate for Residential & Resource **at .23 cents** per hundred assessment and to keep the area rate for Commercial **at .29 cents** per hundred of assessment. The vote was taken and **MOTION CARRIED**.
- c. NSPI Asset and Sale Agreement MOTION; The NSPI documents were received by email last evening May 20, 2014 and forwarded to the commission. Comm. Banks **MOVED, SECONDED** by Comm. Belliveau that; The Commission authorize the Chair to sign the Asset Purchase and Sale Agreement and Support Structure Agreement, pending his review of the documents. **MOTION CARRIED**.
- d. Fire Service-Proposed Capital Rate funding Options; Comm. Banks offered to write a letter to Brian Deloges, expressing the commission's position on the proposed options for capital rate funding. He will prepare for the chair to sign.

COMMISSIONERS COMMENTS Round table

There being no further business the meeting was adjourned at 11:15 a.m.

The next meeting is the Annual General Meeting on June 4th 2014 at the at 1151 Bridge Street, New Beginning Centre, Greenwood, NS

The Next Regular Monthly meeting is Wednesday, June 18, 2014 @ 9 a.m at the village office.



Don MacDonald, Chair



Marian Elsworth, Clerk-Treasurer