



## VILLAGE COMMISSIONERS OF GREENWOOD

REGULAR COMMISSION MEETING  
MINUTES  
December 16, 2015 @ 9.00 a.m.  
Village Office- 904 Central Avenue

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- 1) The meeting was called to order at 9 a.m.
- 2) Present: Commissioners; Brian Banks, Chair, Heather Parker, Bob Baker, Richard Nickerson, Don MacDonald. Staff Marian Elsworth, Clerk-Treasurer. In the audience Ashley Thompson reporter and resident Naomi Cooper.
- 3) Additions to Agenda : No additions to agenda
- 4) Approval of Agenda: It was **MOTIONED/SECONDED** Comm. Baker and MacDonald that: The Agenda for December 16, 2015 be approved . **CARRIED.**
- 5) Approval of Minutes: Minutes for Monthly Meeting, November 18, 2015 were circulated electronically. The Chair called for any errors or omissions. Hearing none the Minutes of November 18, 2015 are approved as circulated. **CARRIED.**
- 6) Business arising from the Minutes: Water Extension, The County will be releasing a press release on the results of the petition. The petition report will be on the agenda for the Committee of the Whole for January 5, 2016. Commissioner Banks mentioned that he is meeting with representatives from the Lions Club regarding an electronic sign, as well as the possibility of it being solar-powered. Certificates still need to be sent to the community groups who did the cleanup.
- 7) Outstanding Items list: Staffing requests added as item 9 d.
- 8) Correspondence:
  - a. 2015-12-03 Invitation to New Years Levy Kingston Legion (*Don MacDonald will attend*)
  - b. 2015-12-08 Letter sent to Col Thauburger Re Renewal of License Agreement
- 9) New Business:
  - A. Financial update: Comparative Income Statement, April 1, 2015 to December 11, 2015. **MOVED/SECONDED** by Commissioners MacDonald and Baker; that the comparative income statement be accepted. Commissioner Parker had questions on the net income difference column. The Clerk will send answer by email. **CARRIED.**
  - B. DND License Agreement renewal: The off leash dog park will be incorporated into the DND license agreement. According to Major Mike Deutch, DND is agreeable to locating the dog

park at the proposed location and will provide the captial cost of the fence, with the understanding that the village will do the ongoing maintenance for mowing.

- C. Tremont Mountain Rd sidewalk: Commissioner Parker explained that in a recent meeting with Major Deutsch and Capt Pulchny, they regretfully informed that DND would not be able to partner with installing a trail along Tremont Mountain Rd. The DND lawyer advised against due to easement restrictions and the Wing has recently completed kilometres of trail throughout the PMQ area.
  
- D. Staffing request: It was **MOVED/SECONDED** by Commissioners Nickerson and Parker that the public works employee policy be changed to allow 1 pair of work boots per year as required up to a maximum amount of \$200.00 plus HST, with the old work boots being turned in to the office, to be disposed off at the discretion of the village commission. **CARRIED.**  
It was **MOVED/SECONDED** by Commissioners Parker and MacDonald that the public works employees be provided with two pairs of coveralls the first year and 1 pair per year thereafter, as required. **CARRIED.**  
The Clerk will collect information on cell phone plans and bring back to January monthly meeting. An in camera meeting for a personnel issue will take place on January 4, 2016 at 1:30 pm.
  
- E. Christmas office closing: The village office will be closed from noon December 24 to January 4, 2016. The clerk will use 15 hours lieu time for December 29, 30 and 31.

10) COMMISSIONERS COMMENTS Round table: No comments

11) There being no further business the meeting was adjourned at 10:15 am.

12) Next Regular Monthly meeting January 20, 2016.

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Brian Banks, Chair

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Marian Elsworth, Clerk-Treasurer