



VILLAGE COMMISSIONERS OF GREENWOOD

REGULAR COMMISSION MEETING MINUTES

January 20, 2016 @ 9.00 a.m.
Village Office- 904 Central Avenue

- 1) The monthly meeting was called to order at 8:55 a.m.
- 2) Present: Commissioners; Brian Banks, Chair, Heather Parker, Bob Baker, Richard Nickerson, Don MacDonald. Staff; Marian Elsworth, Clerk-Treasurer. In the audience a reporter and a resident.
- 3) Additions to Agenda : 9)d. Office computer, 9)e. Dog Park, 9)f. Writing minutes, 9) g. DTIR Traffic lights
- 4) Approval of Agenda: It was **MOTIONED/SECONDED** by Commissioners MacDonald and Nickerson that: The Agenda for January 20, 2016 be approved with additions. **CARRIED.**
- 5) Approval of Minutes: Minutes for Monthly Meeting, December 16, 2015 were circulated electronically. The Chair called for any errors or omissions? Commissioner Parker mentioned to amend the December 16, 2015 Minutes with the following.
 - Item 6) for the electronic sign, add, we mentioned the possibility of it being solar-powered.
 - Item 9)B. Add, According to Major Deutch, before DND is agreeable to locating the dog park etc. Remove the line about DND working on the license agreement ,as this was not discussed at the December 16, 2015 meeting.
 - Commissioner Parker mentioned adding telephone conversations under correspondence.
 - Item 9) D. add the line with the old work boots being turned in to the office, to be disposed of at the discretion of the village commission.The Chair asked if there were any other errors or omissions.
It was **MOVED/SECONDED** by Commissioners Nickerson and Parker that the Minutes of December 16, 2015 be approved with the amendments. **CARRIED.**
- 6) Business arising from the Minutes:
 1. Personnel matter: An in camera meeting for a personnel matter was held on January 4th 2016. It was **MOVED/SECONDED** by Commissioners Nickerson and Parker that: The written request by Matt Morse be declined and that we continue with the current wage scale format. **CARRIED.**
The Chair mentioned that commissioners Motions should be as concise and to the point as possible.
 2. Water Extension petition results: The Chair mentioned that the North Greenwood water extension petition results were positive and Kings County Council has approved going to tender to extend the central water. The Chair also mentioned that Council has slated the roads for paving under the J-Class

paving list, after the water extension is complete. So there will be two projects in that area this spring/summer.

3. Certificates: The Chair presented a certificate of appreciation for Community Service to Naomi Cooper for the 1st Greenwood Sparks and thanked Naomi for her involvement in the community cleanup. Brian Banks and Heather Parker will deliver the other certificates to the Beavers , Cubs, Scouts, Brownies and Guides etc.

4. Cell phones: Discussion on switching the public works cell phone plans. It was **MOVED/SECONDED** by Commissioner Nickerson and Parker that: We cancel the current cell phone plan with Bell and purchase a new plan with Telus, taking the subsidized voice plan at \$25.00 unlimited local calling per user and that we get the Samsung Galaxy S4, offered free. **CARRIED.**

7) Outstanding Items list: Tremont Sidewalk discussion is back on the table, since the Tremont Trail will not proceed by DND. Commissioner Parker asked is there still a way to move forward with the Tremont Road sidewalk? Commissioner Baker mentioned that Kingston installed a new sidewalk on the Marshall Rd with curb and cutter. The Chair said this would be a budget item. The Clerk mentioned that the \$30,000.00 that was budgeted for the sidewalk has been transferred to a GIC Sidewalk Reserve. The Clerk will check with Kingston on what it cost for the Marshall Rd sidewalk.

8) Correspondence:

- a. 2016-01-7 Copy of letter County sent to Village of New Minas Re; Regional Governance Study
Commissioner Parker asked if Naomi could give a written record on what Kim Kelsey had told her about the dog park. Kim told her that PSP would not support funds for the dog park.
The Clerk mentioned that she spoke with Kim Kelsey January 19, 2016 by telephone. Commission Kelsey asked Naomi and Marian to write up a statement of the telephone conversation. Brian Banks will draft a follow a letter to the 14 Wing Commander asking for a status update for the renewal of the license agreement and the dog park.

9) New Business:

- A. Financial update: Comparative Income Statement to April 1, 2015 to January 15, 2016. **MOVED/SECONDED** by Commissioner Parker and MacDonald that: The comparative income statement be accepted. **CARRIED.**
 - Commissioner Parker and Nickerson asked to have the income statement in a monthly format. Commissioner Parker and Nickerson will meet with the Clerk to review. Commissioner Nickerson suggested that we have Jeff Hanshaw attend the meeting to assist on technical matters.
 - Commissioner MacDonald **MOVED/ SECONDED** Baker that Commissioner Parker and Nickerson meet with the Clerk to work on the format for the income statement and to bring back to the commission. **CARRIED.**
- B. Village-Municipal meeting in Port Williams: January 20/2016. Brian Banks, Heather Parker and Don MacDonald will attend.

- C. 1st Budget date: The first date is set for February 10th at 10 am and a second meeting will be after the February 17th monthly meeting.
- D. Dog Park: Commissioner Parker asked if Naomi could give a written statement on what Kim Kelsey had told her about the dog park. Kim was merely letting her know that it was between the Wing Commanding Officer and PSP and that PSP would not support funds for the dog park.
The Clerk mentioned that she spoke with Kim Kelsey on January 19, 2016 by telephone regarding adding permission to the license agreement to put an electronic sign on our civic building entrance sign. Commission Kelsey asked Naomi and Marian to write up a statement of the telephone conversation.
- E. Office computer: The clerk mentioned that it might be time to look at replacing the office computer, as there have been two instances of a blue screen on start-up since January 4th.
- F. Traffic lights: Commission Baker told the Commission that he had contacted DTIR to report that the traffic lights at Argus Drive and at the old Canadian Tire are not working properly.

10) COMMISSIONERS COMMENTS Round table

Commissioner Baker mentioned that public works employees need to purchase a new cutting edge for the Blower on the Tractor.

Commissioner Baker also mentioned that a truck that was left abandoned on Saturday night, January 16, 2016, in our parking lot, has been towed by Greg Banks Towing on the Vault Rd. It had no license plate and was missing a wheel and axel.

11) There being no further business the meeting was adjourned at 10:45 am.

12) Next Regular Monthly meeting February 17, 2016



Brian Banks, Chair



Marian Elsworth, Clerk-Treasurer