



## VILLAGE COMMISSIONERS OF GREENWOOD

REGULAR COMMISSION MEETING  
MINUTES  
April 20, 2016 @ 9.00 a.m.  
Village Office- 904 Central Avenue

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- 1) The Chair called the meeting to order at 9 a.m.
- 2) Present: Commissioners: Chair Brian Banks, Vice-Chair Heather Parker, Bob Baker, Don MacDonald. Absent Commissioner Richard Nickerson. Staff: Marian Elsworth, Clerk-Treasurer.
- 3) Additions to Agenda : No additions
- 4) Approval of Agenda: It was **MOVED/SECONDED** by Commissioners MacDonald and Baker to approve the Agenda for April 20, 2016.
- 5) Approval of Minutes: Minutes for Monthly Meeting for March 16, 2016 were circulated electronically. The Chair called for any errors or omissions. Hearing none the Chair declared the March 16, 2016 approved as circulated.
- 6) Business arising from the March Minutes:
  1. Water extension cost to residents: [Richard] Tabled
  2. Closing office for vacation: [Heather] There was some discussion on if there is a need to staff the office when the clerk is on vacation. It was **MOVED/SECONDED** by Commissioners Parker and MacDonald to: Reduce the office hours for casual vacation relief, to 9 am to 12 pm for the office. **CARRIED.**
- 7) List of outstanding items:
  - Filing cabinet
  - Brochure update
  - Stair lift contract
- 8) Correspondence:
  - a) 2016-02-18 Community Alcohol Project- Signed Letter to Festival Organizers
    - Chairman Banks told the commission he sits on the committee at the invitation of the Kingston-Greenwood Health Authority. It was **MOVED/SECONDED** by Commissioners MacDonald and Baker to allow mileage claim to attend meetings, generally held at the hospitals. **CARRIED.**
  - b) 2016-03-10 Letter from Horatio Alger Association of Canada (for information)

- c) 2016-04-05 Letter from Kingston Re Funding for VIC 2016
  - Funding for VIC is included in 2016-2017 budget
- d) 2016-04-05 Email from resident Jennifer Vaino Re Child swing Bowlby Park playground
  - A new child swing has been installed along with new chain on the three swings and S rings replaced
- e) Invitation to the Chair to attend An Evening in Pearls event celebrating 30 years MFRC , May 14, 2016 ( *Brian and Louise Banks will attend*)
- f) 2016-04-15 Telephone conversation with Doug Pulsifer, Executive Assistant, DTIR for information
- g) 2016-04-20 Email regrets from Naomi Cooper

9) New Business:

- A. Financial update: Comparative Income Statement to April 1, 2015 to March 31, 2016. **MOVED/SECONDED** by Commissioner Baker and Parker that the comparative income statement be accepted. **CARRIED.**
- B. Municipal Structure Symposium update: [Brian and Heather] Brian Banks and Heather Parker attended a municipal structure symposium in Truro sponsored by the UNSM. Mayor Mood, Town of Yarmouth facilitated the symposium. It seemed to be geared to eventual amalgamation, processes etc. Speakers included representatives from Halifax, Amherst, Yarmouth and Queens. The UNSM and AMA will be sending on some recommendations to Municipal Affairs.
- C. Villages meeting update: [Don] The villages in Kings County met in New Minas to discuss issues with the village/county meetings. Don MacDonald attended on behalf of the Village of Greenwood; there were five of the seven villages who attended the meeting. It was decided that as many commissioners who wanted, could attend, but there would only be one spokesperson for each village and that commissioners could make comments at the end of the meeting. It will also be suggested at the upcoming Village/County meeting, on April 20, 2016, that meetings only be held twice a year versus quarterly.
- D. Village/County meeting April 20, 2016 at Kings County offices, who will attend? : Brian Banks, Heather Parker and Don MacDonald will attend.
- E. Tremont Mountain sidewalk discuss: The clerk told the commission she contacted Doug Pulsifer, DTIR about the Tremont Mountain Rd sidewalk and asked Tim Bouter for consultant's contact information. It was **MOVED/SECONDED** by Commissioners Parker and MacDonald to have the clerk get three quotes to design the Tremont Mountain Rd sidewalk. **CARRIED.**
- F. Annual General Meeting June 1, 2016 At 7 pm: The 2016 Annual General Meeting will be held at the New Beginning Centre on June 1, 2016 at 7 pm. Nomination day will be May 18, 2016 for two commission positions.

10) COMMISSIONERS COMMENTS Round table

- Don MacDonald commented on the condition of a property at 916 Argus Drive/Carol Street. He asked the commissioners to take a drive by.
- Heather Parker commented on the Berm behind the homes on Dalmation Drive, people use the area as an off leash dog park and do not clean up after the dogs. Ask the County to post signs.
- Heather Parker asked what will be the dog park liability issues for the village. Something to think about.


11) Bring in public works employees: Jamie and Matt came in at 11 am.

- Skid Steer: Jamie and Matt discussed the quote they obtained from Nova International for a skid steer and a separate cost for a blower attachment. Greenwood Rental was considering buying a skid steer, but cannot compete on the Hertz Equipment rental cost.
- Baseball field: They are preparing the baseball field for the Dairy Queen Ladies League, who have rented for Thursday night and practice on Sunday afternoon. Some upgrades to the field involve moving the home plate and extending the sand area and putting up no parking along the driveway. The coach Rob Burchell asked about having a fence cap on the fence near Central Avenue. Public works will get a quote.
- Soccer field Goal Posts/Nets: Tim Lalonde, president of the Kingston-Greenwood Minor Soccer asked public works if the village would consider cost sharing to have new goal posts and nets installed. Consider for 2017 summer season.
- Zero Turn Lawn Mower: Jamie mentioned to have the Commission consider purchasing a second Zero Turn tractor (trade in the rear mower from the tractor) Public works are instructed to bring back a quote for the May meeting.
- Windows: Public works instructed to remove the old air conditioner and have new window installed, in the village office. Repair the ones that need to be repaired.
- Commissioner Parker acknowledged the good job Matt and Jamie are doing on the grounds.
- Spotty cell reception in the steel garage, the clerk will contact Telus.

12) There being no further business Commissioner MacDonald moved to adjourn at 11:30 am.

13) Next Regular Monthly Meeting May 18, 2016 at 9 am, Annual General Meeting June 1, 2016 at 7 pm at New Beginning Centre, Greenwood.

  
Brian Banks, Chair

  
Marian Elsworth, Clerk-Treasurer