



## VILLAGE COMMISSIONERS OF GREENWOOD

### REGULAR COMMISSION MEETING

#### MINUTES

June 15, 2016 @ 9.00 a.m.

Village Office- 904 Central Avenue

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- 1) The Clerk called the meeting to order at 9:00 am.
- 2) Present: Commissioners: Brian Banks, Heather Parker, Bob Baker, Richard Nickerson, Don MacDonald. Staff: Marian Elsworth, Clerk-Treasurer.
- 3) Elect Chair and Vice Chair: Commissioner MacDonald NOMINATED Brian Banks as Chair, SECONDED by Commissioner Baker. The Clerk called for further nominations three times. Hearing no further nominations Brian Banks is elected Chair. Commissioner Nickerson NOMINATED Heather Parker as Vice-Chair. The Clerk called for further nominations three times. Hearing no further nominations Heather Parker is elected Vice-Chair. Brian Banks then assumed the Chair.
- 4) Additions to Agenda: Commissioner Nickerson listed some items to add in 10 F.
- 5) Approval of Agenda: It was MOVED/SECONDED by Commissioners MacDonald and Nickerson to approve the June 15, 2016 agenda. CARRIED.
- 6) Approval of Minutes: Minutes for Monthly Meeting for May 18, 2016 were circulated electronically. Minutes for June 1, 2016 AGM circulated. The Chair called for any errors or omissions? Commissioner Parker did not recall if she seconded the increase in the Honourium. The Clerk will check the recording; the Minutes for May 18, 2016 will be tabled to July 20, 2016.
- 7) Business arising from the May Minutes:
  1. Unsightly premises: An email was received from Jon Theriault, County Bylaw Enforcement Officer, in response to the complaints on the property on Aldred Drive and Bridge Street. The properties have been boarded up. The property on Bridge Street is being rezoned for development for an apartment building. Commissioner MacDonald mentioned that he has been approached about dumping garbage near Transmitter Rd. Commissioner Parker asked about people using the Berm in Fales River subdivision as an off leash dog park and not picking up poop from their dog. The Clerk will contact Kings County bylaw enforcement regarding signs for the Berm.
  2. Dog Park: The commission has been informed that 14 Wing has decided to build an off leash Dog Park on the 14 Wing Base property, so the proposed Dog Park on Central Avenue will not go ahead.

Following a lengthy discussion on the dog park it was decided that the Chair, Brian Banks will send a letter requesting a meeting with the 14 Wing Commander or his representative.

8) List of outstanding items: No comments.

9) Correspondence:

- a) 2016-04-25 Karen Kluska Gas Tax, deadline to submit the request is June 27, 2016. The Clerk sent an email to Scott Quinn and Tim Bouter about the County RFP process. *Commissioners Nickerson and Parker and the Clerk will meet with Tim Bouter to discuss an RFP for the sidewalk.*
- b) NSCC convocation, *Brian Banks attended the convocation in Middleton.*
- c) 2016-06-02 Email from Jon Theriault Re: Unsightly premises


10) New Business:

- A. Financial update: Comparative Income Statement May 2014, 2015 and 2016. **MOVED/SECONDED** by Commissioner Nickerson and MacDonald that the comparative income statement be accepted. **CARRIED.**
- B. Bat Box: The Scouts made Bat Boxes and gave them away free and gave one to the village. Public works will place it near the garage.
- C. Quote sidewalk: A quote was received from Dexter Construction, with two prices one with and one without the aprons. Get another quote from Howard Little Excavating for sidewalk repair on Bridge Street between KFC and Aldred Drive and for two spots on Argus drive. Commissioners Nickerson and Baker **MOVED/ SECONDED** that the current quote of \$980.00 plus HST from Dexter Construction be accepted to proceed with the repairs on Argus Drive sidewalk. **CARRIED.** It was realized that the quoted price from Dexter Constructions for repairs to Argus Drive was contingent on acceptance of the Bridge Street sidewalk repair quote. Commission Nickerson and Baker **MOVED/SECONDED** to **RESCIND** the motion pending receiving the second quote from Howard Little Excavating. **CARRIED.**
- D. Municipal Complex meeting: Commission Parker attended the public meeting in Kingston and brought back diagrams and the County is looking for feedback from the public.
- E. Tulips for 150 Celebration: Chair Banks noticed an article that tulips have been specially bred with red and white to celebrate Canada's 150 birthday. The clerk will look into ordering 1000 tulips.
- F. Commissioner Nickerson additions to agenda:
  - 1. Commissioner Nickerson and Parker **MOVED/SECONDED** to make sure that a projector is available for the AGM. **CARRIED**
  - 2. Change the election bylaw to have all candidates name on one ballot.
  - 3. Have refreshments coffee, tea and donuts available.
  - 4. There was a printing glitch with the Financial Statement this year, some pages were missing. The Clerk has uploaded the Financial Statement to the web site. Have the auditor give a summary of the financial statement, to make it easily understood by the residents.

5. Have the Chair send a letter to the Municipality of Kings regarding the timeline to extend the municipal water to Planesview Phase 1 subdivision. Also, what concerns has the Municipality received from residents concerning their drinking water and what is the status of any future installation of the water system in Planesview (west of the Fales River).

- 11) COMMISSIONERS COMMENTS Round table: Commissioner Parker commented on how well the flower beds are looking this year, thanks to Jamie and Matt's efforts. She would like to see commissioners take the summer to think about ways to improve the community. The Clerk mentioned that the Kingston/Greenwood Soccer club president complimented Matt and Jamie for the condition of our soccer field.
- 12) Bring in public works employees:
1. Canada Day- Fireworks have been ordered, Brian and Heather and Bob will be on hand for the evening.
  2. Sidewalks quotes- The Clerk will check with DTIR if they will be paying for the section of sidewalk they tore up on Argus Drive. Get another quote for the sidewalk repairs and bring to the next meeting.
  3. Kubota Zero Turn: Quote from Nova International. Commissioners Nickerson and Parker MOVED/SECONDED to purchase the Kubota Zero Turn mower with grass catcher from Nova International for \$20,500.00 plus HST and that we keep the rear tractor mower. CARRIED.
  4. Flex Time discussion: The commission and public works briefly discussed with Jamie Ogilvie and Matt Morse switching to a salary system with flex time versus the current hourly pay system. This discussion will be brought back at the September monthly meeting.
- 13) There being no further business Commissioner Baker MOVED to Adjourn at 11:40 am.
- 14) Commission will decide at a later date if a meeting will be held July 20, 2016, there will be No Meeting scheduled for August 2016.

  
Brian Banks, Chair

  
Marian Elsworth, Clerk-Treasurer