



VILLAGE COMMISSIONERS OF GREENWOOD

REGULAR COMMISSION MEETING

MINUTES

July 20, 2016 @ 9.00 a.m.

Village Office- 904 Central Avenue

- 1) The meeting was called to order at 9:08
- 2) Present: Commissioners: Brian Banks, Chair, Heather Parker, Bob Baker, Richard Nickerson, Don MacDonald. Staff: Marian Elsworth, Clerk-Treasurer
- 3) Additions to Agenda: Items 9) G. Boundary Review, 9) H. Parks, 9) I. Informal meeting with Warden Brothers 9) J. Alcohol council K. Fales River water table issue 9) L. Dog Park and 9) M. Meeting time change?
- 4) Approval of Agenda: It was MOVED/SECONDED by Commissioner Nickerson and MacDonald that: The Agenda for June 15, 2016 is approved with additions.
- 5) Approval of Minutes: Minutes for Monthly Meeting for May 18, 2016 and June 15, 2016 were circulated electronically. The Chair called for any errors or omissions? Hearing none the MINUTES are APPROVED as circulated.
- 6) Business arising from the June Minutes:
 1. See June Action List.
 2. Municipal election by-law: The Clerk is instructed to contact our municipal advisor to have the election by-law updated to have one ballot with all candidates named.
- 7) List of outstanding items:
 1. The Brochures are still outstanding. Commissioner Parker will work with the clerk on the brochure.
 2. The Clerk will send an email to Dale Harty asking him what is the nature of his complaint about the ground water in Planesview phase 1 and if he is aware of other similar complaints.
 3. Commission Parker will meet with public works employees to answer their question on flex time.
 4. The Clerk sent public works out to check on the complaint about garbage near Transmitter Rd but they did not find any.
- 8) Correspondence:
 - a) 2016-06-20 Invitation to CARP free guided tour Annapolis River
 - b) 2016-06-27 Email complaint from Michelle Osha. Re: Speed at Planesview S/D crosswalk.

- Commissioner Nickerson and Parker MOVED/SECONDED to purchase a movable radar sign from Absolute Traffic Solutions for approximately \$3,500.00 plus HST. CARRIED. Some discussion on placing crosswalk flags at the crosswalks similar to the ones in the Village of Aylesford.
- c) 2016-06-28 Letter from Greenwood Military Aviation Museum Re: Donation request for \$200.00. Commissioner Nickerson and Baker MOVED/SECONDED to donate \$200.00 to the Greenwood Military Aviation Museum to support the 2016Wings & Wheels Car Show. CARRIED.
 - d) 2016-07-14 Email from Tim Bouter Re: Timeline for Tremont Mountain Rd sidewalk RFP and Tender. A motion was made and withdrawn, to be dealt with in 9) C.
 - e) 2016-07-15 Invitation for Chair to attend and lay wreath at Battle of Britain September 18. *Brian Banks will attend and lay wreath.*

9) New Business:

- A. Financial update: Comparative Income Statement June 2016, 2015 and 2014. It was MOVED/SECONDED by Commissioner Nickerson and Parker that the comparative income statement be accepted in the new format. CARRIED.
- B. Bridge Street sidewalk quotes: Quotes were received from Dexter Construction and Howard Little Excavating. It was MOVED/SECONDED by Commissioners Nickerson and Baker to accept the quote E16-0266A from Dexter Construction for the Bridge Street sidewalk from KFC to Aldred Drive in the amount of \$21,985.00 plus tax. CARRIED.
- C. Tremont Mountain Rd sidewalk: Commissioners Nickerson and MacDonald MOVED/SECONDED to enter into an agreement to have Tim Bouter, P. Engineer, Supervisor of Engineering Services Kings County write an RFP and Tender for the Tremont Mountain Rd sidewalk. CARRIED.

Commissioner Nickerson and Baker MOVED/SECONDED to have Tim Bouter proceed with the expedited timeline as per July 14 email, for the RFP for Tremont Mountain Rd sidewalk. CARRIED.
- D. Canada Day 2016: The Clerk reviewed the revenue and expenses for the 2016 Canada Day event. There were a number of positive comments on the fireworks display. Next year 2017, is the 150th birthday of Canada. Commissioner Parker and Nickerson offered to help the Clerk and look into getting more volunteers for a committee.
- E. AMA Fall Conference: Commissioner Nickerson and MacDonald MOVED/SECONDED to hold the September monthly meeting on September 14, 2016 at 9 am to allow the Clerk to attend the AMA Fall Convention scheduled for September 21, 22 and 23, 2016 in Sydney. CARRIED.
- F. ANSV AGM September 16 & 17: This will be held in Kingston/Greenwood. Brian Banks will be attending a board meeting July 22, 2016 to finalize plans.
- G. Municipal Boundary Review: There was a lengthy discussion on the ruling of the UARB decision regarding the municipal district boundaries for Kings County Council. The Chair acknowledged sending a letter to the CAO and Commissioner MacDonald raised his concerns. The Chair expressed his regrets for failing to consult the commission before

sending the letter to the CAO. The villages in King County have been invited to attend a meeting with Kings County Council July 28th to discuss the Boundary Review decisions.

- H. Park: Some discussion on the lot of land given to Kings County from Rice Construction which is outside the village boundary. Commissioner Parker asked the commissioners to think about what kind of Community Park we could put next to the soccer field. The land belongs to DND. The Clerk will follow up with the property officer on the status of the renewal of the license agreement. The Clerk is asked to find out what recreation grants 14 Wing received from Kings County.
- I. Change meeting time: Commissioner Parker raised a question if the commission would be interested in changing the meeting time to allow the public to attend. There was no consensus to change the meeting day and time.

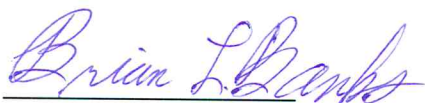
10) COMMISSIONERS COMMENTS Round table

Commissioner Parker asked the Chair if he could briefly explain his work on the Alcohol prevention committee, since he claims mileage to attend the meetings.

Commissioner MacDonald mentioned that the expense claims for the chair should be signed by the vice chair.

11) There being no further business Commissioner Parker moved to Adjourn at 11:50 am.

12) The Next Regular monthly meeting will be held on September 14, 2016 at 9 am.



Brian Banks, Chair



Marian Elsworth, Clerk-Treasurer