



VILLAGE COMMISSIONERS OF GREENWOOD

REGULAR COMMISSION MEETING
MINUTES
October 19, 2016 @ 9.00 a.m.
Village Office- 904 Central Avenue

- 1) The monthly meeting was called to order at 8:56 a.m.
- 2) Present: Commissioners: Chair Brian Banks, Heather Parker, Bob Baker, Don MacDonald, noted that there is one vacancy on commission at this time. Staff: Marian Elsworth Clerk-Treasurer
- 3) Additions to Agenda : No additions to agenda
- 4) Approval of Agenda: It was MOVED/SECONDED by Commissioner MacDonald and Baker that: The Agenda for October 19, 2016 is approved. CARRIED.
- 5) Approval of Minutes: Minutes for Monthly Meeting for September 14, 2016 were circulated electronically. The Chair called for any errors or omissions? Hearing no objections the Minutes are approved as circulated. CARRIED.
- 6) Business Arising from the September Minutes:
 - A. Date for By-Election: It was MOVED/SECONDED by Commissioner Parker and MacDonald that the date for the By-Election be scheduled for November 2, 2016 from 6 to 8 pm to elect a commissioner to finish Richard Nickerson's term. The Clerk will place ads in the Aurora Newspaper and post notices. CARRIED.
 - B. Smoke Free sign: There was further discussion on placing a smoke free sign in public spaces. It was noted that the Minor Soccer club has a smoke free policy. It was decided to decline the sign.
- 7) List of action items September: Circulated to commission
- 8) Correspondence:
 - a) 2016-09-29 Email from Joe Crowell re meeting and guidelines for radar signs
 - b) 2016-10-Two letters from RCAFA re Rental agreement Conversation held on Sept 30 2016. Request for separate electric and water metres.
 - c) 2016-10-10 Email from Ken Pineo re MGA review document
 - d) 2016-10-17 Email request to sponsor Ad in Search and Rescue publication.
- 9) Reports:
 - 1.) Association of Nova Scotia Villages AGM briefing: A copy of the MGA review document was circulated to the commission. It was MOVED/SECONDED by Commissioners Parker and MacDonald

that the recommendations made by the village working group for the MGA review be supported.
CARRIED.

- 2.) **AMA briefing:** The Clerk attended the AMA Fall convention in Sydney and gave the commission a brief overview of the sessions and the excellent key note speakers. The Clerk informed the commission that she was presented with a long service recognition certificate for 20 years of service in municipal government.
- 3.) **Meeting with Joe Crowell re: Crosswalks and Electronic Speed sign:** As a follow up to the meeting with Joe Crowell, the Clerk sent an email to DTIR area manager Richard Lloyd, cc to Joe Crowell, to request that DTIR do a traffic study on Central Avenue. The Clerk was told to hold off on purchase of the radar speed sign.

10) New Business:

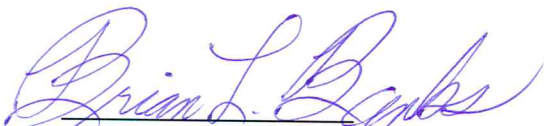
- A. **Financial update:** Comparative Income Statement September 2016, 2015 and 2014. It was MOVED/SECONDED by Commissioners Baker and Parker that the comparative income statement be accepted. CARRIED.
It was MOVED/SECONDED by Commissioners MacDonald and Baker that the Clerk transfer sidewalk funds in the amount of \$20,000.00 from the operating account to Capital Account for the Bridge Street sidewalk renewal. CARRIED.
- B. **Expenses transparency:** The Clerk will forward some sample PDF policies on other municipalities travel and expenses to the Chair for his review. It was noted for the record that the village does not pay for any alcohol purchase as part of any expense claim.
- C. **Municipal Election Kings County results:** The Municipal election of 2016 is over and it is noted for the record that instead of a Warden, Kings County will be governed by its first Mayor Peter Muttart. Also congratulations will be extended to new councillors Paul Spicer for District 5 and Martha Armstrong for District 4. Both these districts will be representing the Village of Greenwood at Kings County Council. Commissions Parker and MacDonald MOVED/SECONDED that we send a letter of appreciation to our outgoing Councillor and Warden Diana Brothers, on her 25 years of service with dedication to the village and her constituents for the old District 6, which changed in the 2016 district boundary review. CARRIED.
- D. **Christmas party date and location:** It was decided that the Clerk book the Falcourt Inn, for the Christmas party for December 14 or 15, 2016 (sit down at 6:30 pm.) It was noted that the Falcourt Inn will be closing in January 2017.
- E. **Lions Club 2017:** Canada benches? The Clerk circulated some bench designs in a Canada flag design from Ogilvie Site Furnishing and suggested that the commission might ask Pat Nixon from the Kington Lions club 2017 committee to consider this as our request in place of the electronic sign. The village commission agreed.

- F. Canada Day 2017 budget: The Clerk talked to Fred Wade, Fireworks F/X as directed and we can easily set off \$10,000.00 worth of fireworks, look at having a theme of red and white with a waterfall affect, using low level fireworks. Commissioner Parker mentioned she would like to see a permanent stage area to replace the baseball field. She will look into the survey for the Civic building property boundary. The heritage grant deadline is November for Canada Day; the clerk will send it in. Commissioner Parker has ideas for an all-day event.
- G. Bell Aliant quote for Fibre Op internet: A representative from Bell fibre op was in and gave a quote to switch from Eastlink to Bell Fibre Op at a significant saving for the internet and office phone. Commissioner Parker and MacDonald MOVED/SECONDED that the clerk make the arrangement to switch to Bell Fibre Op. CARRIED.
- H. Cell coverage: Commissioner Baker MOVED/SECONDED by Commissioner Parker that the Clerk make arrangements to have Telus install equipment in the garage to boost the cell phone signal in the public works garage. CARRIED.
- I. RCAFA Requests Re Electric Meters and Water Meters: There was discussion on the letters received from the RCAFA and the amount of rent per square footage currently being charged to the tenants. The village commission will look into the feasibility of having water meters and electric meters installed. Chairman Brian Banks will talk to Bill MacLellan, supervisor of water operation Kings County about water meters.


11) COMMISSIONERS COMMENTS Round table

12) There being no further business the meeting was adjourned at 11:35 am

13) Next Regular monthly meeting November 16, 2016 at 9 am.



Brian Banks, Chair



Marian Elsworth, Clerk-Treasurer