



VILLAGE COMMISSIONERS OF GREENWOOD

REGULAR COMMISSION MEETING MINUTES

November 16, 2016 @ 9.00 a.m.
Village Office- 904 Central Avenue

- 1) The meeting was called to order at 8:50 am
- 2) Present: Commissioners: Heather Parker chaired the meeting, Don MacDonald, Robert Sealby, Bob Baker. Brian Banks sent regrets. Staff: Marian Elsworth
- 3) Presentation Marnie Parker, Kings Transit: Ms. Parker spoke to the village commission on her role with Kings Transit which is to assist and educate seniors on ways they can use Kings Transit to improve their lives.
- 4) Councillors Armstrong and Spicer: The village commission welcomed Councillor Martha Armstrong, District 4 and Councillor Paul Spicer, District 5 as newly elected Kings County Councillor and look forward to working together on village matters. Councillor Armstrong left at 9: 45 and Councillor Spicer left at 10:00.
- 5) Additions to Agenda : Nothing to add
- 6) Approval of Agenda: It was MOVED/SECONDED by Commissioner MacDonald and Baker: The Agenda for October 19, 2016 is approved. CARRIED.
- 7) Approval of Minutes: Minutes for Monthly Meeting for October 16, 2016 were circulated electronically. The Chair called for any errors or omissions. Hearing none the MINUTES are approved.
- 8) Business Arising from the October Minutes:
 - A. By-Election (Don): Commissioner MacDonald informed the commission that he received a complaint about the setup for voting in the by-election on November 2, 2016. The commission will consider adopting an Election By-Law and having an advance poll, also to obtaining a voting booth. This will be brought back to the commission prior to the 2017 AGM and the commission will decide exactly how they want to proceed with elections and by-elections.
 - B. Water bill: The Clerk reported that a water meter has been installed in the basement to monitor the water consumption used in the public works garage.
- 9) List of outstanding items October: See list

MINUTES

Monthly Greenwood Village Commission Meeting
November 16, 2016

10) Correspondence:

1. 2016-11-10 Email from Marnie Parker, Kings Transit asking to speak at meeting
2. 2016-11-10 Email from Melissa Morrison Re Dates for Village/Municipal meeting December 5th 2016
3. 2016-11-14 Email Re St-Jean Baptiste- June 2017. *Denied due to our Canada day events at the same civic location.*
4. 2016-11-14 Email response from Tim Bouter Re Tremont Mountain sidewalk survey
5. 2016-11-14 Email from Lloyd Smith Town Crier
6. 2016-11-03 Email from Kim Kelsey re License Agreement

11) Reports:

1. Heather Parker Canada Day: Commissioner Parker briefly spoke about plans for holding a Canada 150th anniversary all-day event. She said the committee is looking at hosting all villages and getting 14 Wing on board and having an artisan market. The Heritage Canada application is ready to submit, we are asking for \$10,500.00, with a total budget of \$29,600.00.
It was MOVED/SECONDED by Commissioners MacDonald and Baker that: We agree in principle to support the Canada Day 2017 Heritage Canada application, pending approval from Heritage Canada. CARRIED.

12) New Business:

- A. Financial update: Comparative Income Statement October 2016, 2015 and 2014. It was MOVED/SECONDED by Commissioner Baker and Sealby that the comparative income statement be accepted. CARRIED.
- B. Memorandum of Understanding Village/Council meetings: It was MOVED/SECONDED by Commissioners MacDonald and Baker to approve the Memorandum of Understanding between Kings County Villages and Kings County Council effective December 2016. CARRIED.

Commissioner MacDonald left the meeting at 11 a.m.

- C. Tot to Teen Playground Dog Park Request: Commissioner Baker said that he has been approached by a resident; they asked that the village look into making part of the Tot to Teen playground a fenced dog park. Commissioner Parker will ask Naomi Cooper to look into the area, as she originally approached the village about a dog park.
- D. Office closed between Christmas and New Year's: The village office will be closed between Christmas and New Year's, reopening on January 3, 2016. It was decided to move the meeting date to December 14, 2016 at 9 a.m. The clerk will put a notice in the Aurora newspaper.
- E. Public works Matt and Jamie: Jamie and Matt submitted a letter asking to discuss flex time. The commission has already discussed it with them and if they want to go to true flex time, they need to make the request in writing to start the process. Then the commission will

setup the policy in consultation with the labour board. Matt and Jamie asked the commission about going to a three week vacation, in the new contract.

- 13) COMMISSIONERS COMMENTS Round table: Frank Martyn asked if the commission would have our public works employees rack and bag the leaves at 959 Argus Drive. The commission declined the request.
- 14) It was MOVED/SECONDED by Commissioner Sealby and Baker to move the December monthly meeting to December 14 at 9 am.
- 15) There being no further business Commissioner Baker MOVED to adjourn the meeting at 12:03 p.m.



Heather Parker, Acting- Chair



Marian Elsworth, Clerk-Treasurer