



## VILLAGE COMMISSIONERS OF GREENWOOD

### REGULAR COMMISSION

### MINUTES

January 18, 2017 @ 9.00 a.m.  
Village Office- 904 Central Avenue

---

- 1) The meeting was called to order at 8:51 am.
- 2) Present: Commissioners: Brian Banks, Robert Sealby, Bob Baker, Heather Parker, Don MacDonald. Staff: Marian Elsworth, Clerk-Treasurer.
- 3) Presentation: Arlene Lively Co-ordinator Comedy for Quality of Life Tour. Ms. Lively explained how the Comedy for Quality of Life Tour came to be. The proposed show dates are March 3, 2017 with the first show at CFB Greenwood and the last show on April 17, 2017 at CFB Comox, with a total of 22 shows in all. The request made to the village commission, was that the Village of Greenwood do the administration of funding as an in-kind contribution and that the Village of Greenwood support the funding application to Veterans Affairs. Arlene thanked the commission for allowing her to make the presentation and left the meeting.

There was discussion on the request to support the Comedy for Quality of Life Tour. It was MOVED/SECONDED by Commissioners Sealby and Parker that we support the Comedy for Quality of Life Tour as presented by Arlene Lively. The Motion CARRIED with unanimous support.

- 4) Additions to Agenda: 11) H. ANSV conference Sept 15 & 16, 2017. 11) I. Distance voting. 11) J. Crosswalk Whittington/ Central Avenue.
- 5) Approval of Agenda: It was MOVED/SECONDED by Commissioners MacDonald and Baker that: The Agenda for January 18, 2017 is approved with the additions. CARRIED. Commissioner MacDonald asked when the items to be added to the agenda were known about and why not added to agenda earlier.
- 6) Approval of Minutes: Minutes for Monthly Meeting for December 14, 2016 were circulated electronically. The Chair called for any errors or omissions? It was noted that Richard Sealby in the Minutes, needs to be changed to Robert Sealby and that the date for the New Beginning Centre was January 10, 2017 not January 11, 2017. The MINUTES for December 14, 2017 were declared Approved as corrected.
- 7) Business Arising from the December Minutes:
  1. License Agreement Renewal: The email received from Kim Kelsey, December 15, 2016 indicated that the strip of land is classified as Federal Crown lands (DND publicly-owned) not part of Canada Lands. Robert Sealby will contact CE about the lease renewal and ask about possibility of procuring the

- parcel of land for which we have the license agreement. He will bring back to the February 15, 2017 monthly meeting.
2. Culvert near Sobeyes: Commissioner Baker said Rob Parker could not proceed due to cold weather, will revisit in the spring.
- 8) List of outstanding items December: See list
- 9) Correspondence:
1. 2017-01-05 Email from Arlene Lively Re: Comedy for Quality of Life Tour
  2. 2017-01-10 Email from Joe Crowell Re: Traffic Counts
  3. 2017-01-10 Email from Tim Bouter Re: WCP Canada extra cost for sidewalk design
  4. 2017-01-17 Email from Ann Lombardi Re: NSCC Energy Audit
- 10) Reports:
- Commissioner Parker asked about the commission being informed on what is going up around the village. The Clerk will forward Kings County Monthly Permit Report to the commission.
  - Commissioner MacDonald updated the Commission that the Lions Club 100 anniversary committee met in December and he had to declare a conflict of interest but he reported that the Canada benches will be going to a Lions Club Board of Director meeting, then will go to a Finance committee meeting then will go to the membership at their February monthly meeting.
  - The Canada 150 committee is continuing to meet; the next group meeting is January 31, 2017 at 7 pm at the Community Centre on Church Street.
- 11) New Business:
- A. Financial update: Comparative Income Statement December 2016, 2015 and 2014. It was MOVED/SECONDED by Commissioners MacDonald and Baker that the comparative income statement be accepted as circulated. **CARRIED.**
  - B. Tremont Mountain Rd sidewalk: WSP Canada is required by DTIR to redesign the first 250 m of the Tremont Mountain Rd sidewalk to include curb and gutter, catch basins and storm sewer main necessary to allow the filling in of the existing highways ditch in front of the school. In order to complete the additional design work an extra \$2,700.00 plus tax is needed as this is beyond the original budget. It was MOVED/SECONDED by Commissioners Sealby and Baker that: We approve spending of \$2,700.00 plus HST for the additional redesign. **CARRIED.**
  - C. Repurpose Baseball field (Heather): It was MOVED/SECONDED by Commissioners Parker and Baker that: We repurpose the Baseball Civic field. Discussion, the Baseball field has not been used for the intended purpose for a number of years, and is costly to maintain as a baseball field. The dugouts and fence and backstop will be taken down. The question was called and **CARRIED.**

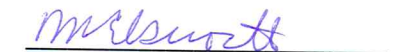
- D. Parking around Civic Building (Heather): Item removed from agenda.
- E. RCAFA washrooms (Bob): It was MOVED/SECONDED by Commissioners Baker and MacDonald to put a contract out to supply and install two urinals for the RCAFA men's washroom with manual flush, lowest bid not necessarily accepted. CARRIED.
- F. NSCC Energy Audit( Marian): It was MOVED/SECONDED by Commissioners Parker and Sealby that: We approve having students from NSCC Energy Sustainability program conduct an Energy Audit on the Greenwood Civic Building. **CARRIED**.
- G. ANSV 2017 conference: The ANSV annual general meeting is scheduled to be held in Baddeck in September 2017. It was decided to have the Clerk book three rooms as soon as possible, given that that is a busy tourism time in Baddeck. It was MOVED/SECONDED to approve that Commissioner Brian Banks and Don MacDonald and Clerk Marian Elsworth attend the 2017 ANSV AGM. CARRIED.
- H. Distance voting: The question arose on polling commissioners on an item prior to the regular monthly meeting, for example time sensitive extra funding for the Tremont sidewalk design. Commissioner MacDonald stated that any decision that commissioners reach by email, must be ratified at the next regular monthly meeting . The Clerk will contact Mike McCleave on the status of the MGA review.
- I. Crosswalk at Whittington /Central: Commissioner Baker mentioned that he was approached with complaints from seniors looking to cross Central Avenue near Whittington Avenue. He mentioned the overhead crosswalk signs. The Clerk will email Joe Crowell to add Whittington Avenue crosswalk to the traffic count study. In the meantime, public works will have crosswalk flags put near the Whittington Avenue crosswalk on a trail basis.

12) COMMISSIONERS COMMENTS Round table nothing to report

13) There being no further business, Commissioner MacDonald Moved to Adjourn at 11:am

14) Next Regular monthly meeting February 15, 2017 at 9 am.

  
Brian Banks, Chair

  
Marian Elsworth, Clerk-Treasurer