



## VILLAGE COMMISSIONERS OF GREENWOOD

### REGULAR COMMISSION MEETING MINUTES

February 15, 2017 @ 9.00 a.m.  
Village Office- 904 Central Avenue

---

- 1) The meeting was called to order at 9 am.
- 2) Present: Commissioners Brian Banks, Robert Sealby and Heather Parker. Commissioner MacDonald sent regrets. Commissioner Baker was delayed and arrived at 10:50 am. Staff Marian Elsworth
- 3) Additions to Agenda : No additions
- 4) Approval of Agenda: It was MOVED/SECONDED by Commissioner Parker and Sealby that: The Agenda for January 18, 2017 is approved. CARRIED.
- 5) Approval of Minutes: Minutes for Monthly Meeting for January 18, 2017 were circulated electronically. The Chair called for any errors or omissions? Hearing none he declared the January 18, 2017 Minutes approved as circulated.
- 6) Business Arising from the January Minutes:
- 7) List of outstanding items January : See list
- 8) Correspondence:
  - 1.) 2017-01-31 Email from Tim Bouter Final Specs for Tremont Mountain Sidewalk
  - 2.) 2017-02- Email from Kim Kelsey Re Sale of DND property Central Avenue corridor
  - 3.) 2017-02-02 Email training session Sept 21 & 22 Eli Mina parliamentarian
- 9) Reports: no reports
- 10) New Business:
  - A. Financial update: Comparative Income Statement January 2017, 2016 and 2015. It was MOVED/SECONDED by Commissioner Parker and Sealby that the comparative income statement be accepted. CARRIED.

Tremont Mountain Rd sidewalk design from Tim Bouter/WSP: The design specs for the Tremont Mountain Rd sidewalk were received and circulated to the village commissioners. The

Clerk will invite Councillors Spicer and Armstrong to attend our March 15 monthly meeting to discuss Gas Tax funding for Tremont Mountain Rd sidewalk. The Clerk will request TBR from Municipal Affairs

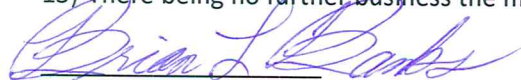
It was **MOVED/SECONDED** by Commissioners Parker and Sealby : To direct the Clerk to contact our Municipal Advisor to draft a Temporary Borrowing Resolution in the amount of \$600,000.00 for the construction of a sidewalk along Tremont Mountain Rd from Central Avenue to River Ridge subdivision as per the design specs by WSP Canada. **CARRIED.**


- B. Recreation in Village of Greenwood (Heather): Commissioner Parker questioned why the Village of Greenwood does not offer any recreation programs and receive grants from Kings County. Should the Commission look into having a recreation department for parks? Commissioner Sealby expressed some concerns on the definition of recreation, beautification or for instance after school programs. Some further discussion is needed on the design of the new park. Commissioner Parker would like to develop something for seniors. Commissioner Baker also raised the issue of parking.
- C. Flex-time : Jamie Ogilvie and Matt Morse submitted a letter to the Commission asking the commission to begin the process to go with Flex Time work schedule. .
- D. Office closure policy: Put a sign on the door with an alternate contact phone number. Laminate a sign and leave with public works, with Jamie and Matt' # and the County number.
- E. Half-mast policy: Find out what is the protocol that the Municipality of Kings has for lower the flag to half- mast.
- F. Sidewalk clearance policy (Heather): Following the Blizzard in February, Commissioner Parker mentioned that the public works do an excellent job on clearing the sidewalks but we may need to look into a policy for sidewalk clearance. Commissioner Baker said they need to come in early to clear the medians before the traffic gets too busy. Commissioner Parker said they should not be working longer than a 12 hour day. Commissioner Baker said that part of the problem is that our public works get the sidewalks totally cleared, then DTIR goes through and fills in sections of the sidewalk .

11) COMMISSIONERS COMMENTS Round table - none

12) **The** Next Regular monthly meeting March 15, 2017 at 9 am.

13) There being no further business the meeting was adjourned at 11:30 am.

  
Brian Banks, Chair

  
Marian Elsworth, Clerk-Treasurer