



## VILLAGE COMMISSIONERS OF GREENWOOD

### REGULAR COMMISSION MINUTES

February 17 @ 9:00 a.m.

904 Central Avenue

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- 1) Call to Order: The meeting was called to order at 9:00 a.m. by Chair Banks.
  - 2) Present: Commissioners Banks, Spinney, Baker, Harty and Sealby. Clerk Treasurer Moar
  - 3) Presentations: Shalene Taylor-Bent, owner of the Wee Folk Center

Ms Taylor-Bent presented to the Commission regarding her lease renewal as of April 1<sup>st</sup>. The rent on her space is set to increase to \$5/sq. ft. As of September 1<sup>st</sup>, 2021. Ms. Taylor-Bent explained that other space in Greenwood per square is still less than \$5/sq. The amount she can charge clients is controlled by the provincial government as are the rates she must pay to staff. Wee Folk currently rents another space in Greenwood for her school age programs, for which she pays \$2.25/sq.ft. plus utilities. She is in a month-to-month lease there. She also knows Parson's is charging \$23/sq with utilities included. She is open to paying more but is concerned about \$5/sq.ft. She needs to expand as she is full in preschool and wants to bring her school age program into the same building.

Commission Sealby asked what she would like to see. Ms. Taylor-Bent did not have a figure in mind but expressed her desire to move her school age program into this building should the space become available in the next year. She has asked if the \$4/sq.ft. can be left in place until it can be determined if the rest of 904 Central Avenue is going to become available for rent.

- 4) Additions to Agenda:
  - a Add discussion of presentation under Business Arising
  - b Add Soldiers Memorial Foundation Report to Reports
- 5) Approval of Agenda: It was **MOVED/SECONDED** by Commissioners **Sealby/Spinney** that the Agenda for February 17, 2021 be approved as amended. **CARRIED**
- 6) Approval of Minutes: Minutes for the monthly meeting held January 20<sup>th</sup>, 2021 were circulated electronically. There being no errors or omissions noted, it was declared by Chair Banks that the minutes of the Village of Greenwood Commission held on January 20, 2021 be approved as circulated.



7) Business arising from the Minutes:

**Rent Review for Wee Folk:** What should be done about the rent increase set for September? Commission is looking to accommodate her so that in long term we have her for taking over the entire building should it become vacant. Discussion of fees will go to budget meeting. Suggested September rate become \$4.50 per sq.ft. until end of term, March 31, 2022.

**RCAFA rent review:** There has been no response to the Commission's letter for information.

8) Reports:

- a Police Report
- b Clerk's Report: Discussion of need for back up snowplow or salting driver due to vacation requests. Check on insurance ramifications of using either Commissioners Baker or Spinney in an emergency. Risk assessment on area of interest.
- c Commissioner's Task List
- d County of Kings Building & Development Statistics Report January 2021 to be sent out when received
- e Soldiers Memorial Hospital Foundation. The report from the Citizen Appointee for Greenwood, Louise Banks, was read by the Clerk. The document will be scanned and sent out. Ms. Banks has now joined the Foundation Board and expressed her willingness to remain as VOGs Citizen representative as well. However, she may not be able to disclose all the information she knows to the Commission due to confidentiality matters. The Commissioners see no problem with Ms. Banks continuing to report to VOG on matters which may affect the Village. The Chair noted that he had spoken to the Health Minister about retention of doctors. At the same time, Commissioner Banks asked Minister Glavine about the possibility of a satellite office for paramedic services being established either in Greenwood or in Kingston. Minister Glavine suggested that the Village ask Kingston to join them in writing to Emergency Health Services with the request.

**MOVED/SECONDED** by Commissioners **Harty/Sealby** that a letter be sent to EHS to ask that it consider placing a ground ambulance station in the Kingston/Greenwood area. CARRIED

The chair will discuss with Kingston and ask them to make the same request.

**MOVED/SECONDED** by Commissioners **Sealby/Baker** that, by either letter or email, the Village of Kingston commission be appraised of the steps taken by the Village of Greenwood Commission in an attempt to secure a ground ambulance station in either of the two Villages and ask for their consideration to do the same. CARRIED




- 9) List of outstanding items:  
a Rocknotch – PCAP Claim: Payment for the first PCAP claim has been received.  
b 7 Arts Banner Update: No update

NEW BUSINESS:

- 10) Financial update: Comparative Income Statement as at March 15, 2021 was circulated. It was **MOVED/SECONDED** by Commissioners **Sealby/Spinney** to approve the comparative income statement as submitted. **CARRIED**
- 11) Tax Assessments: The tax roles for 2021 were made available to the Commissioners for information.
- 12) 2021 14-Wing Greenwood Information Guide Advertising: The Guide is given to all military personnel and widely circulated. The Village will increase the size of their yearly ad and make sure the FaceBook address and website are prominently displayed.  
**MOVED/SECONDED** by Commissioners **Sealby/Harty** that the Village of Greenwood take out a 1/3 page ad in the 2021 Wing Information Guide at a cost of \$500.00. **CARRIED**
- 13) Correspondence: None
- 14) Councilors Comments: District 5 Councillor Harding sends regrets. He plans to be present at the next meeting of the Commission on March 17<sup>th</sup>
- 15) Commissioners Comments: Commissioner Harty asked the status of the inquiries of water service to Planesview 1 subdivision. The clerk apologized for missing this item and will get a status report prior to the next Commission meeting.
- 16) Next Regular Meeting March 17, 2021 at 9 a.m.

Move to ADJOURN by Commissioner Sealby at 10:33 a.m.

  
Brian Banks, Chair

  
Lynn V. Moar, Clerk-Treasurer