



## VILLAGE COMMISSIONERS OF GREENWOOD

### REGULAR COMMISSION MINUTES

November 17 @ 9:00 a.m.  
904 Central Avenue

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- 1) Call to Order: The meeting was called to order at 9:00 a.m. by Chair Banks.
  - 2) Present: Commissioners Banks, Spinney, Baker, Harty and Sealby. Clerk Treasurer Moar by FaceTime. Regrets: District 5 Councillor Harding
  - 3) Disclosure of Conflict of Interest Issues: There were no issues noted
  - 4) Approval of Agenda: It was MOVED/SECONDED by Commissioners Sealby/Harty that the Agenda for November 17, 2021 be approved as presented. CARRIED
  - 5) Approval of Minutes: Minutes for the monthly meeting held October 20, 2021 were circulated electronically. There being no errors or omissions noted, Chair Banks noted that the minutes of the Village of Greenwood Commission held on October 20, 2021 be approved as circulated.

6) Business arising from the Minutes:

The Clerk reported that an inspection of the Fales River Pedestrian Bridge had been undertaken by J Yates Engineer on Friday, November 12, 2021. Mr. Yates' formal report will be received by month's end, but he indicated that the bridge is sound structurally but in need of some routine repairs to be undertaken in the spring.

The new oil tank for the civic building has been installed and secured. Work on the project is now complete. Final invoices should be received early in December.

The co-sponsored fireworks display for New Years' Eve has been approved by Kingston Commission and the County of Kings is being approached to also sponsor the event. After discussions with the Village of Kingston Clerk, Clerk Moar has forwarded a grant application to Canadian Heritage for funding for a similar co-sponsored effort to take place on Canada Day 2021.

7) Reports:

- a ANSV: Commissioner Banks sits on the provincial code of conduct committee on behalf of the Association of Nova Scotia Villages. He reported that the Provincial Government has requested a representative of each Village Commission sit on the Committee. Commissioner Banks will also represent the Village on the Committee.

- b Audit Committee: Commissioner Sealby reported that the introductory meeting of the Village of Greenwood Audit Committee will be held on November 18 at 10:00 am in the Village Office.
- c Clerk's Report: Received and Circulated
- d Commissioner's Task List: Received and Circulated
- e County of Kings Building & Development Statistics Report October 2021 received. It was noted that more housing is being built at Ryder Place which is beneficial to the Village.
- f Department of Municipal Affairs Training: next training Nov 25, 2021 at 9:00 am
- g Greenwood Water Source Committee: The well field tour scheduled for November 10<sup>th</sup> was cancelled and is to be rescheduled at a future date and time.
- h JAAC: Commissioner Sealby reported that after initial consultations with residents there seem to be two main areas of concern. Both bridges on Bridge Street are of major concern for accessibility. As well, the entrance to the Wee Folk DayCare Center in the Civic Building is in need of a ramp and the button for the automatic doors is not in a good location. There will be more details by the end of January.
- i Physicians Recruitment & Retention Committee: Commissioner Harty reported that the welcoming event held in Bridgetown was a great success with over 70 in attendance. The next meeting of the Committee is November 18 at CFB Greenwood where staff are working on producing an promotional video of the Valley to be used in recruitment.
- j Playground and Greenspace Advisory Committee: The Committee is busy collecting surveys and comments from residents. Next meeting is Dec 3, 2021 at the Village office. Commissioner Spinney will attend that meeting.
- k Police Report: Received and Circulated
- l REMO: No report
- m Soldiers Memorial Hospital Foundation: Received and Circulated
- n Commissioner Banks reported that local area MP, Chris d'Entremont had reached out to him to discuss local concerns. Discussions included the areas of physician recruitment and retainment and the housing shortage.

8) List of outstanding items:

- a) 7 Arts Banner Update: Production is getting closer as the logo has now been vectored. The Clerk will approve final.

NEW BUSINESS:

- 9) Financial update: Comparative Income Statement as at November 15, 2021 was circulated. It was MOVED/SECONDED by Commissioners SEALBY/BAKER that the comparative income statement be approved as submitted. CARRIED

10) Policy Adoption:

- a Commissioner Sealby presented the draft Policy of Reimbursement (Staff or Commissioners) Attending Meetings and Conferences and the Policy of Reimbursement: Staff Conferences and explained the need for said Policies. It was MOVED/SECONDED by Commissioners SEALBY/HARTY that the Policy of Reimbursement: Staff Conferences and the Policy of Reimbursement Staff or Commissioners attending Meetings and Conferences by adopted as presented. CARRIED

Commissioner Baker left the room briefly and returned.

- b Commissioner Sealby presented the draft COVID-19 Vaccination Policy for the Village of Greenwood Staff and Commissioners. MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the COVID-19 Vaccination Policy be adopted as presented. CARRIED

11) Correspondence: None

12) Commissioners' Comments:

Commissioner Sealby wished to discuss the ongoing need for Village representatives on municipal and Provincial committee and the demands on the time of those serving on the Commission. All commissioners agreed that what started as a volunteer position is changing and in some cases becoming close to a full time job. This topic will have to be considered as we move into 2022 and the need to elect one or two commissioners each year as it is vital to the health of the Commission that nominees understand the full scope of a commissioners work.

MOVED/SECONDED by Commissioners SEALBY/HARTY that the meeting move in-camera at 10:08 am to discuss Personnel Matters. CARRIED

MOVED/SECONDED by Commissioners SEALBY/SPINNEY at 10:32 am that the meeting move out of camera

Commissioner Banks reminded everyone of the Villages-Municipal virtual meeting to be held this evening at 7:00 pm.

13) Next Regular Meeting December 15 2021 at 9 a.m.

Move to ADJOURN by Commissioner Sealby at 10:40 am

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Brian Banks, Chair

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Lynn V. Moar, Clerk-Treasurer