



VILLAGE COMMISSIONERS OF GREENWOOD

REGULAR COMMISSION MEETING: MINUTES

March 16, 2022 @ 9:00 a.m.

- 1) Call to Order by Chair Brian Banks at 9:00 am
- 2) Present: Commissioners Banks, Robert Sealby, Bob Baker, Darryl Spinney. Commissioner Dale Harty present by video link. Clerk-Treasurer Lynn Moar.
- 3) Disclosure of Conflict of Interest Issues: Commissioner Banks noted his spouse is the current representative of the Village to the Soldiers Memorial Hospital Foundation, and as her term has ended, there is the need for the nomination of a new representative. Therefore he will be excusing himself from the discussion and voting on the matter.
- 4) Additions to Agenda: Soldiers Memorial Foundation call for Village representative added under Item 8 (m)

Approval of Agenda: MOVED/SECONDED by Commissioners SEALBY/BANKS the Agenda for the regular Commission Meeting of the Village of Greenwood, March 16, 2022 be accepted. CARRIED
- 5) Approval of Minutes: The minutes of the monthly meeting of the Village of Greenwood Commission held on February 16, 2022 were circulated electronically. There being no errors or omissions noted, Commissioner Banks declared the minutes to be approved as distributed.
- 6) Business arising from the Minutes There was no business arising from the Minutes of February 16, 2022
- 7) Reports:
 - a ANSV: No report at this time. Next meeting late March, early April.
 - b Audit Committee: Commissioner Sealby The next meeting of the Audit Committee will be held on March 29th, 2022 at 9:00 am in the Village Office at which time the auditor will be selected.
 - c Commissioner's Task List
 - d Clerk-Treasurer Task Tracker: The Commission discussed the date for the Annual General Meeting and the election of two commissioners. The AGM will be held on June 15th, 2022 at 6:00 pm in the RCAFA lounge, 2nd floor of the Civic Center.
 - e County of Kings: Building & Development Statistics January 2021
 - f Department of Municipal Affairs Training: Still waiting on a date
 - g Greenwood Water Source Committee: None

- h JAAC: Commissioner Sealby presented the Joint Accessibility Plan for the County of Kings and Villages of Aylesford, Canning, Cornwallis Square, Greenwood, Kingston, New Minas and Port Williams. The plan is very comprehensive and will be posted on the Village website immediately.
MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the Village of Greenwood approve the accessibility plan entitled “Our Joint Accessibility Plan” which is substantively the same (save for minor differences in form) as the draft presented at the Joint Accessibility Advisory Committee meeting on March 9, 2022. CARRIED
- i Physicians Recruitment & Retention Committee: Commissioner Harty noted that at the last meeting, there was extensive discussion of the number of people (6,000) who remain on the Provincial waiting list for a primary physician, despite attempts for them to remove their names after acquiring one.
- j Playground & Greenspace Advisory Committee-no report at this time
- k Police Report – Not Available
- l REMO: Commissioner Sealby noted there will be a meeting on March 17, at which time the Village will be supplied with 75 boxes of COVID rapid tests (5 tests per box) for distribution to the public.
- m Soldiers Memorial Hospital Foundation Report, L Banks: The Foundation’s AGM date is upcoming. Applications are still open for the \$1,000 scholarship for students enrolled in Medical school. The Foundation will award 4 scholarships. A letter from Kelly Hutton, Chair of the Foundation, reminded the Commission that the term of Louise Banks as VOG representative expires in June and asked that the Commission appoint a representative to serve until June 2024. Commissioner Banks handed the meeting to Vice-Chair Sealby for the discussion and vote. After discussion and upon agreement by Louise Banks by text, it was MOVED/SECONDED by Commissioner BAKER/HARTY that Louise Banks be appointed to serve as the Village of Greenwood representative on the Soldiers Memorial Hospital Foundation for a two year term, until June 2024. CARRIED

8) List of outstanding items

- a) New Banners are on order from Banner King and expected this spring.
- b) Fales River Pedestrian Bridge Inspection Progress: A virtual meeting was held between the Able Engineering representative, Jamie Yates, County of Kings chief engineer Omar Abdelkhalek and Clerk Lynn Moar to discuss the situation as the bridge is owned by the County of Kings. Mr Yates outlined what had been done to date and answered questions outlining steps going forward. It was decided that Able Engineering will undertake to provide information on the cost involved in a full structural investigation vs the cost to replace the bridge. The preliminary report from Mr. Yates was received and reviewed by the Commission.
- c) Paving of Central Avenue: It has been determined that this project is not on the schedule of the Provincial government in the foreseeable future. A discussion ensued as to how to open dialogue in an effort to get this work undertaken. Commissioner Banks will engage the local MLA at his next opportunity to enlist his help.

NEW BUSINESS:

- 9) Financial update: The Clerk outlined the changes in financial position and pointed out changes to the way in which the information is submitted to the Commission in order to clarify income streams. Commissioners expressed their gratitude to the Clerk-Treasurer for her continued efforts to provide comprehensive information through the evolution of her reports to the Commission.

Due to the high rise in some operating costs, It was noted that another budget meeting is required, and decided it would take place at 9:00 am on March 30th at the Village Office.

MOVED/SECONDED by Commissioners SEALBY/BAKER that the Comparative Income Statement at March 15th, 2022 be accepted as submitted. CARRIED

- 10) Policy Adoption: None

- 11) Public Works Update (Task Tracker) Noted

- 12) In Camera:

09:53 MOVED/SECONDED BY Commissioners SEALBY/HARTY that the meeting move In Camera to discuss Contractual Matters in accordance with Section 22(2)(e) Municipal Government Act: contract negotiations

10:27 MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the meeting move out of camera.

MOVED/SECONDED by Commissioners SEALBY/HARTY that a one-year tenancy Lease Agreement with WeeFolk Center be amended to reflect a square footage rent of \$5.50 for the period April 1, 2022 to March 31, 2022 and be prepared for signature. CARRIED

MOVED/SECONDED by Commissioners SEALBY/HARTY that the five year tenancy lease agreement with RCAFA be accepted and that the lease be prepared for signature. CARRIED

MOVED/SECONDED by Commissioners SEALBY/HARTY that the clothing allowance for public works employees remain at \$500/employee/annum, paid in April of each year, but that receipts for these expenditures will not be required. CARRIED

- 13) Correspondence:

- a Email from resident Tara Timmons
- b Letter COK re Planning Application
- c Letter from COK re public meeting April 5, 2022
- d Notice of 7Arts Annual General Meeting

14) Commissioners Comments:

Commissioner Banks wished to discuss the annual application for the County of Kings Parks, Playground and Trail Grant which is due April 1st. The discussion included the nature of the funding request and which way the projects should proceed. The Clerk will complete the application and file the request on behalf of the Village.

Commissioner Baker noted that in winter the public works department must make sure to check every day for snow and ice on the sidewalks of the Village. Commissioner Spinney noted that this winter, our sidewalk clearing has been accomplished much more quickly than that seen in other areas of the Valley.

15) Next Regular Meeting April 20th, 2022 at 9 a.m.

Move to ADJOURN by Commissioner Sealby at 10:51