



VILLAGE COMMISSIONERS OF GREENWOOD

REGULAR COMMISSION MEETING: MINUTES

June 15, 2022 @ 9:00 a.m.

- 1) The regular monthly meeting of the Village of Greenwood Commission was called to order at 9:00 am by Chair Brian Banks
- 2) Present: Chair Brian Banks; Vice-Chair Robert Sealby; Commissioner Bob Baker; Commissioner Dale Harty; Commissioner Darryl Spinney; Clerk-Treasurer Lynn Moar
- 3) Disclosure of Conflict of Interest Issues: None
- 4) Additions to Agenda:
 - a Removal of Trees in Ditches
 - b Correspondence: request for advertising
- 5) Approval of Agenda:

MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the Agenda be approved as amended. CARRIED
- 6) Approval of Minutes: The Minutes of the Village of Greenwood Commission held May 18, 2022 were circulated electronically. There being no errors or omissions noted, Chair Banks declared the Minutes approved as submitted.
- 7) Business arising from the Minutes :
 - a At the last meeting the Commission had decided that Public Works would offer for sale a cement mixer that is no longer required. Commissioner Sealby offered an advertisement for a sealed bid offering for the equipment to be posted on the Village Face Book page by the Clerk Treasurer immediately. Sealed bids will be opened by Commissioners Baker and Spinney at 12:00 pm on July 13, 2022.
- 8) Reports:
 - a ANSV: Commissioner Banks reported that the ANSV is still working on the Provincial Code of Conduct Committee. He hopes the matter will be finalized by the end of the month.

- b Audit Committee: Commissioner Sealby reported that the Auditor presented the draft Financial Statement of the Village for the year ended 03-31-2022 to the Audit Committee on May 31st. Morse, Brewster, Lake produced a clean audit for the Village. It was noted that since quite a lot of money was put to reserves in the year, the Village will not need to set aside as much in the coming fiscal year.

MOVED/SECONDED by Commissioners SEALBY/BAKER that the Audited Financial Statements for the Village of Greenwood as at March 31, 2022 be approved.
CARRIED

- c Commissioner's Task List : no change
- d Clerk-Treasurer Task List : no change
- e County of Kings: Building & Development Statistics May 2022 – not received
- f Greenwood Water Source Committee: no action
- g JAAC: Commissioner Sealby reported that the letter sent to the County of Kings Engineering Department regarding the state of village bridges and their non-compliance with accessibility requirements, had been shared with all members of the Committee. The members then passed a resolution that when any Village identifies such a problem, all villages as members of the Committee, will write a letter of support for the position of that Village, to the Province. Commissioner Sealby also noted that there are now three openings on the Committee for Citizens at large. The County of Kings will soon produce a list of capital projects to meet accessibility requirements. No projects will be allowed to go forward from this time that do not meet accessibility requirements. The Province has announced a grant program to help small businesses to attain accessible status. The Clerk Treasurer has reposted this information on the Village Facebook page.
- h Physicians Recruitment & Retention Committee: Commissioner Harty noted that he would be giving his verbal report at the Village AGM this evening.
- i Playground & Greenspace Advisory Committee: nothing to report
- j REMO: Commissioner Sealby noted that the next meeting will be held June 16, 2022.
- k Soldiers Memorial Hospital Foundation Report: To be circulated to Commission upon receipt.

9) List of outstanding items

- a) New Banners: Commissioner Sealby noted that he has been working with 7Arts and the artist who spearheaded the project to iron out communication issues. The project seems to be moving forward.
- b) Fales River Pedestrian Bridge Inspection Progress: As the head of engineering for the County of Kings is away, there is no update on this matter.
- c) Paving of Central Avenue: Commissioner Banks still to connect with MLA Chris Palmer regarding the matter.

NEW BUSINESS:

- 10) Financial update: Comparative Income Statement as at June 15, 2022
MOVED/SECONDED by Commissioners SEALBY/HARTY that the comparative income statement dated June 15, 2022 be approved as submitted.

- 11) Budget 2022-23

Commissioner Sealby reported that there was an error on the budget passed at last meeting. The item did not affect the total Revenues and Expense numbers, however the item needed to be corrected.

MOVED/SECONDED by Commissioners HARTY/SEALBY that the approval of the Operational Budget for the 2022-23 year for the Village of Greenwood dated May 18, 2022 be rescinded.

MOVED/SECONDED by Commissioners SEALBY/SPINNEY that Draft #10 of the Operational Budget for the Village of Greenwood for the fiscal year 04-01-2022 to 03-31-2023 showing Operating Revenues and Expenses of \$790,932.00 be approved.

- 12) Left Turn Signal: Commissioner Sealby noted that a left turn signal to allow traffic travelling east on the 201 (or Central Avenue) to turn left at Bridge Street was requested from the Province well before COVID, but nothing has been done. This intersection has been the site of many accidents and the turn signal is urgently needed. It was decided that Commissioner Banks will begin the process of setting up a face-to-face meeting with Provincial, County and Village officials to address multiple concerns in the Village. This meeting should be held towards the end of July. All Commissioners are encouraged to begin compiling items of concern, including this signal, the painting of crosswalks, mowing and clearing of ditches and the paving of Central Avenue.

- 13) Public Works Update: Commissioner Spinney had nothing to report


- 14) Correspondence:
 - a Email from Veterans News, a national magazine, soliciting advertising. It was noted that the Village advertises extensively in the Aurora which serves our community and no funds are available at this time for regional advertising.

- 15) Commissioners Comments:
 - a Commissioner Sealby asked if all was in order for the soccer association's use of the soccer field this year. The Clerk noted that an email has been received confirming the terms of rental, and an invoice has been sent to the soccer association. However, no schedule has been received and in fact the first time the field was used the Public Works employees were given less than a day's notice to line the field.

- b Commissioner Harty asked is all is in order for the Canada Day Fireworks to be set off from the Soccer Field. The Clerk noted that the firm has been hired and will be liasing with public works for set up. Clean up will be handled the next morning by the Public Works department of both the Village of Greenwood and Kingston. Commissioner Spinney will meet with Public Works to ensure they are aware of the requirement for them to be on duty on July 1st and 2nd. The Clerk will ask the Fire Department to attend for safety.

16) Next Regular Meeting July 20, 2022 at 9 a.m.

Move to ADJOURN by Commissioner Sealby at 9:50



Brian L. Banks, Chair



Lynn V. Moar, Clerk-Treasurer