

CONFIDENTIAL

MINUTES OF
VILLAGE OF GREENWOOD COMMISSION SPECIAL MEETING

ON 20 JUNE 2022 AT 1:00PM.

- 1) The meeting was called to Order at 12:59 PM
- 2) All Commissioners were present
- 3) It was agreed that Commissioner Sealby would keep the minutes.
- 4) As there was only one confidential staffing item on the agenda the Chair asked that Disclosure of Conflict of Interest Issues be declared after discussion started *in camera*
- 5) There was no Additions to Agenda
- 6) Approval of Agenda: Motion- Commissioner Spinney Second – Commissioner Harty
- 7) At 1:02PM it was moved to go *in camera* Commissioner Spinney Second – Commissioner Baker
- 8) At 1:46PM it was moved to come out of *in camera* Commissioner Baker Second – Commissioner Harty

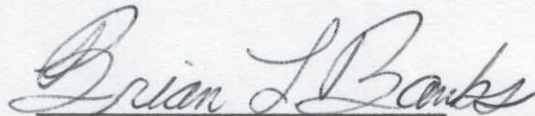
It was agreed that:

- a) the letter of resignation dated 19 May 2022 from the Clerk-Treasurer, Lynn Moar, (attached) be officially accepted at the 20 July 2022 Commission meeting;
- b) That prior to the above meeting, The Chair and Vice-Chair will hold a planning meeting with the Clerk-Treasurer to establish an appropriate length of handover time for new Clerk-Treasurer; and
- c) Based on b) above a date for advertising the Clerk-Treasurer position and the interview period will be established.

Move to ADJOURN by Commissioner Baker at 1:53PM



R. Sealby (Secretary)



B. Banks (Chair)

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Village of Greenwood
P.O. Box 1068
Greenwood, N.S.
B0P 1N0

May 19, 2022

Commission of the Village of Greenwood
PO Box 1068
Greenwood, NS B0P 1N0
Attn: Brian L. Banks
Commission Chair

Dear Brian & Commissioners

This letter is to advise the Commission that I will be retiring from my position as Clerk-Treasurer of the Village of Greenwood effective December 31, 2022. Many things factored into this decision, which has not been made in haste or without plenty of thought and analysis, however the final decision was made under the advice of my doctor.

By December 31st I will have been with the Village for just shy of three years. It has been a very satisfying endeavour during these tumultuous times, and I hope that I have been able to contribute to the Village during my stay.

I would like to take this moment to sincerely thank you for the opportunities you have afforded me during my tenure with you.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Lynn V. Moar', written over a horizontal line.

Lynn V. Moar
Clerk-Treasurer