



VILLAGE COMMISSIONERS OF GREENWOOD

REGULAR COMMISSION MEETING: MINUTES

August 17, 2022 @ 9:00 a.m.

- 1) Call to Order: The meeting was called to order by Vice-Chair Robert Sealby at 8:55 am
- 2) Present: Commissioners Robert Sealby (Chair); Bob Baker; Darryl Spinney; Dale Harty; Clerk-Treasurer Lynn Moar

Absent: Commissioner Brian Banks
- 3) Disclosure of Conflict of Interest Issues: None
- 4) Additions to Agenda:
 - Under List of Outstanding Items:
 - a) Item 9 (c) Active Transportation Update
 - b) Item 9 (d) Clerk Treasurer Search Update
 - Under New Business:
 - c) Item 10 Provincial Code of Conduct update
 - d) Item 11 Nova Scotia Federation of Municipalities Survey
 - e) Item 12 Temporary Borrowing Resolution Renewal re Rocknotch Road project
- 5) Approval of Agenda:

MOVED/SECONDED by Commissioners BAKER/HARTY that the Agenda dated August 17, 2022 be approved as amended. CARRIED
- 6) Approval of Minutes:

The Minutes of the regular Commission Meeting held on July 20th, 2022 were circulated electronically.

MOVED/SECONDED by Commissioners HARTY/SPINNEY that the Minutes of the Regular Commission Meeting held on July 20, 2022 be approved as circulated. CARRIED
- 7) Business arising from the Minutes :
 - a) Sale of Surplus Equipment - Cement Mixer
Despite the sale of the surplus cement mixer by the Village being posted on both the website and the social media page for an extended amount of time, there was only one bid to purchase it received. As the bid was received from an employee of the Village, there was some discussion as to whether it be accepted. The commissioners decided that since that was the only interest shown in the machine, it be accepted.

MOVED/SECONDED by Commissioners Spinner/Baker that the bid to purchase the surplus cement mixer put forward by Jamie Ogilvie of Greenwood at a price of \$20 be accepted. CARRIED

Mr. Ogilvie will be informed and asked to remove the cement mixer as soon as possible.

- b) Scheduling of meeting with Provincial and County regarding Commission Concerns –Tabled until September meeting when Commissioner Banks will be available.

8) Reports:

- a) County of Kings: Building & Development Statistics July 2022

9) List of outstanding items

- a) New Banners: Commissioner Sealby reported that the firm delivery date for the banners of August 15, 2022 has passed with no banners in sight. After some discussion it was decided that the clerk will draft a letter to be signed by Commissioner Sealby to 7Arts conveying the Commission concerns with respect to the project an setting a firm deadline to the end of the project. In addition to the delivery delays there is also the question of proprietary information usage since the person who originally designed the banners is no longer connected with 7Arts.
- b) Crosswalk Signage Bridge/Bowlby: Nova Scotia Public Works department official will attend the site by week's end with a view to rapid installation of the sign.
- c) Active Transportation Update: On August 8th the Clerk-Treasurer, Commissioner Brian Banks, Public Works employee Matt Morse and Bruce Mans of Upland Studio performed a tour of some of the existing trails and tracks in the Village. Upland Studio is preparing a study regarding joining these trails with the addition of some new areas in order to make an active transportation route that will reach most of the Village and allow residents to join the Harvest Moon Trail and thereby the rest of the Valley. The study should be completed this fall.
- d) Clerk-Treasurer search Update: There were a total of 15 resumes received for this position. All received resumes had been forwarded to the Chair for review. Commissioner Sealby noted that he and the Chair had reviewed same and that there were three possible candidates. He suggested that the interview process need not wait until the return of the Chair on August 26th and that he would like to begin interviewing.
Commissioner Harty asked for clarification of the procedure used for the hiring of a Clerk-Treasurer. He voiced his opinion that all Commissioners should be involved in the vetting of candidates as they will all be responsible for hiring that person. After some discussion it was decided that a Special Meeting of the Commission will be held at the Village Office at 9:00 am on Monday, August 29th, 2022 at which time the entire commission will review the resumes received and short list three or four applicants. It is hoped that interviews can be held later that week with a hiring recommendation soon after and a quick start date for the new hire.

NEW BUSINESS:

- 10) Provincial Code of Conduct update: A survey regarding the draft Code of Conduct has been circulated to stakeholders for comment. Some concerns were noted by Commissioners Sealby and Harty as to enforcement of such a code. It was also noted that Villages are not specifically mentioned in the documentation that was circulated; everything simply referring to municipalities. It was questioned whether this term would be clarified in the preamble to the actual policy when it is written.
- 11) Nova Scotia Federation of Municipalities Survey: Commissioner Sealby explained that the NSFPM, in connection with the current provincial review of the Municipal Government Act, sent out a survey to municipalities. Question 13 of that survey asked: "In the view of your municipality, should villages be consolidated with districts and counties?" The response of the County of Kings to the survey seemed strongly in favour of amalgamation, citing cost savings and the redundancy of services among its reasons. This caused quite a heated discussion over the past weeks among the 7 Villages within the County. Commissioner Sealby reported that a letter of objection has been signed by all Village Commission Chairs in Kings County and sent to Minister Lohr, Mayor Muttart of the Municipality of Kings, the Board of Directors of NSFPM, the Honorable Keith Irving, MLA Kings South and Chris Palmer, MLA Kings West.
- 12) Temporary Borrowing Resolution Renewal re Rocknotch Road project: The TBR for this project expires in September but the project is delayed by the Municipality of the County of Kings until Spring 2023. Therefore with the following motion, the Commission of the Village of Greenwood will apply for renewal of the TBR.

MOVED/SECONDED by Commissioners **HARTY/BAKER** that:

WHEREAS Section 438 of the Municipal Government Act provides that the Commission of the Village of Greenwood, subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose as authorized by statute;

WHEREAS under Section 423 of the Municipal Government Act, the Commission has the authority to expend funds for the purpose of Rocknotch Road Sidewalks;

WHEREAS the Municipal Government Act provides that no money shall be borrowed until the Commission has obtained the approval of the electors to the proposed borrowing at a public meeting and on the 24th day of October, 2020, the electors did adopt a motion approving of said borrowing;

WHEREAS the Commission adopted a resolution on the 24th day of October, 2020 with their intention of borrowing a sum not exceeding, One Hundred Ninety-Five Thousand Dollars (\$ 195,000) for the purposes set out above and was approved by the Minister of Municipal Affairs and Housing on the 28th day of September, 2021, for a period not exceeding twelve months; and

WHEREAS Commission has deemed it expedient that the period of borrowing be extended;

BE IT THEREFORE RESOLVED

THAT subject to the approval of the Minister of Municipal Affairs and Housing, the authorized period of borrowing in the amount not exceeding One Hundred Ninety-Five Thousand Dollars (\$ 195,000.00) be extended for a further period not exceeding Twelve (12) months from the date of the approval of the Minister of Municipal Affairs and Housing.

The Resolution was CARRIED unanimously.

The Clerk-Treasurer will sign and apply the Village seal to a copy of the resolution and forward to the Village's Municipal Advisor.

13) Financial update: The Clerk gave the Commissioners a short update on cash flow (copy attached)

14) Commissioners Comments:

Commissioner Harty asked if the letter to the County of Kings enlisting their help in getting the province to work on the repair or replacement of bridges in the Village. The Clerk-Treasurer noted that this letter was sent out in May and no response has been received. He also asked if any progress had been made regarding the proposed meeting with provincial and county officials regarding road and bridge concerns in the Village. As Commissioner Banks is on vacation this item will be discussed at the September meeting.

Commissioner Sealby informed the group that he would be the Village representative at the Annual General Meeting and Conference of the Association of Nova Scotia Villages September 16th and 17th in Bible Hill. Commissioner Banks and Clerk-Treasurer Moar will also attend.

15) Next Regular Meeting September 21, 2022 at 9 a.m.

Move to ADJOURN by Commissioner Harty at 10:20 am



Brian L. Bank, Chair



Lynn V. Moar, Clerk-Treasurer