



VILLAGE COMMISSIONERS OF GREENWOOD

REGULAR COMMISSION MEETING: MINUTES

September 21, 2022 @ 9:00 a.m.

- 1) Call to Order: The meeting was called to order by Chair Brian Banks at 8:58 am
- 2) Present: Commissioner Brian Banks (Chair); Commissioner Robert Sealby (Vice-Chair); Commissioners Darryl Spinney and Dale Harty. County of Kings District 4 Councillor Martha Armstrong. Clerk-Treasurer Lynn Moar; Clerk-Treasurer hiree Kerry Graham
- 3) Disclosure of Conflict of Interest Issues: None
- 4) Additions to Agenda: None
- 5) Approval of Agenda: MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the Agenda for the Regular Monthly Meeting of the Village of Greenwood Commission on September 21, 2022 be approved. CARRIED
- 6) Approval of Minutes: The following minutes of meetings were circulated electronically.
 - a Village of Greenwood Commission meeting held August 17, 2022
There being no errors or omissions noted, Chair Banks declared the Minutes of the Village of Greenwood Commission held on August 17, 2022 be declared approved.
 - b Village of Greenwood Commission special Meeting held August 29, 2022: The Minutes of this meeting were not provided by the Vice Chair in time for the meeting so will be circulated for the October 19th regular Commission meeting.
 - c Village of Greenwood Commission special Meeting held September 13, 2022
There being no errors or omissions noted, Chair Banks declared the Minutes of the Special Meeting of the Village of Greenwood Commission held on September 13, 2022 be declared approved.
- 7) Councillor's Comments: Councillor Armstrong addressed the Commission. She noted that she would be attending the monthly meetings on a regular basis going forward. She updated the Commission on recent developments with the Council of the County of Kings including the public meeting held regarding the revision of the Municipal Planning Strategy to allow for small housing units on R1 zoned properties in an effort to alleviate the current housing crisis.
- 8) Wee Folk Centre: Shaylene Bent-Taylor of the Wee Folk Centre addressed the members of the Commission regarding the tenancy of the Centre going forward. She informed them that it is the position of the Province of Nova Scotia to have all child care centres taken over and operated by the YMCA. the Centre will be taken over by the YMCA as arranged by the Province of Nova Scotia and operated as a "Y" centre after that. She noted that after a site visit by YMCA officials, she was told that the space would in no way meet the

criteria for a YMCA site but that she had no further information on what would be happening going forward. She noted that the information for the Clerk-Treasurer was provided to the YMCA official, but the Clerk-Treasurer noted that there had been no contact from the YMCA to date. There was much discussion of what the YMCA might require, but until the Commission is contacted there is no further action to be taken. Chair Banks thanked Ms Bent-Taylor for her visit and asked to be kept informed as things move forward.

9) Business arising from the Minutes :

- a 7 Arts – Banners: Commissioner Sealby went over the actions taken to date regarding the new Village banners which are two years behind schedule. He noted that a registered letter was sent to Vanessa Raven-Vipond asking her to release sign a waiver releasing any rights to the design of said banners. He noted that Ms. Raven-Vipond had contacted him and that she had signed the letter and would mail it to the Village office. The Clerk-Treasurer will relay this information to 7Arts Council and ask them to go ahead and coordinate the printing of the banners asap.

10) Reports:

- a ANSV: Commissioner Banks reported that the Annual Meeting of the Association of Nova Scotia Villages took place on September 17th with both him and Commissioner Sealby in attendance. Commissioner Banks noted that he will remain as President of the ANSV for the next year.
- b Audit Committee: Commissioner Sealby noted that the September meeting of the Audit Committee was cancelled as there were no inadequacies to be addressed after the 2021-22 Audit. The next meeting will be at the beginning of the budget cycle, most likely in December.
- c Commissioner’s Task List: Commissioner Banks is awaiting a call from the supervisor of Nova Scotia Public Works for Kings in order to move forward with he meeting to discuss Village concerns with services including ditch clearing and crosswalk painting. Commissioner Harty asked if a work party could be formed to just go ahead and clear vegetation from the ditches as this is a safety issue with visibility in many cases. It was decided that Commissioner Spinney and the public works employees would do a drive around and find areas where this could be done without impacting provincial jurisdiction.
- d Clerk-Treasurer Task List circulated electronically
- e County of Kings: Building & Development Statistics August 2022 circulated electronically
- f Greenwood Water Source Committee: Next Meeting October 6, 2022 at the Village office. Commissioner Harty noted he has a conflict with another meeting at the same time, but Commissioner Sealby volunteered to attend the Mid Valley Region Physician Recruitment and Retention Committee on behalf of the Commission while Commissioner Harty will attend the Greenwood Water Source Committee meeting.

- g JAAC: Commissioner Sealby reported that the new Accessibility Coordinator, Katie McArthur has begun her work. He has seen some new funding opportunities which he will pass on to the Clerk-Treasurer for review. He noted that Kings County has received funding to have a study done of the three bridges on Bridge Street in order to have them become accessible. Commissioner Sealby also attended the virtual Parks Accessibility Conference in August and had provided his report electronically.
- h Physicians Recruitment & Retention Committee: Commissioner Harty updated the Commission on the Committee's upcoming welcome event to be held on October 22, 2022 at the Annapolis Mess. Invitations should be received soon. He asked if the Commission could consider a donation in order to provide gifts to physicians during the event. At last years event the Commission was able to obtain gifts from 7Arts which were then donated to the MVPRR Committee for the event. As the Village is not able, under the Municipal Government Act, to donate public monies, Commissioner Sealby said he would approach 7Arts again.
- i RCMP Quarterly Report circulated electronically
- j REMO: Commissioner Sealby reported that the fire season this year was a light one, and that the system will be activated this Friday, September 23rd in anticipation of the arrival of Hurricane Fiona through the overnight hours Friday into Saturday. Training within the network continues and full exercises will take place in November.
- k Soldiers Memorial Hospital Foundation Report: Circulated electronically

11) List of outstanding items

- a Clerk-Treasurer Search: Kerry Ayotte-Graham has accepted the position and will begin her employment on October 3, 2022.
- b Response from COK re roads and bridges letter of May 12, 2022: no response from the county received. Commissioner Banks explained what has been happening within the Association of Nova Scotian Villages. Councillor Armstrong said she would look into any response from the County.
- c Crosswalk Sign Bridge Street: The Clerk-Treasurer reported that the Provincial Department of Public Works has verbally communicated that the site for the sign has been approved and it should be installed this fall at Bridge and Bowlby.
- d Temporary Borrowing Resolution Renewal: The Clerk-Treasurer reported that the Guarantee certificate has been signed by the County of Kings and forwarded to the Village's Provincial Advisor for action.

NEW BUSINESS:

- 12) Financial update: Comparative Income Statement as at September 15, 2022 circulated electronically. MOVED/SECONDED by Commissioners SEALBY/HARTY that the Comparative Income Statement as at September 15, 2022 be approved as submitted. CARRIED
- 13) Active Transportation Fund: Resolution Required by the Active Transportation Fund (Federal) enabling the Clerk-Treasurer to enter into the agreement on behalf of the

Commission. Commissioner Sealby asked if the Vice Chair should not be the signing authority. The Clerk-Treasurer explained that since she and Commissioner Banks had filed all the original documentation, it would be work intensive to have everything re-written. She also noted that in accordance with legislation, the Clerk-Treasurer is automatically empowered to sign such agreements on behalf of the Commission.

MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the Clerk-Treasurer has the authority to sign any official documentation with the Active Transportation Fund regarding the grant for the Connecting Greenwood study. CARRIED

- 14) SEMGAR Survey: Commissioner Banks briefly reported on the correspondence to the Province regarding this matter. He noted that ANSV will also be sending an official letter regarding the matter.
- 15) Soccer:
 - a) West Kings Soccer has requested use of the soccer field for practices and games beginning on September 8th. The Commission has no objection to this.
 - b) Kingston Greenwood Soccer Club has requested permission from the Commission to pursue a project which would entail fundraising to have lights installed at the Civic Soccer field. Since part of the field is on DND property, the Commission will have to approach DND Property management to obtain permission to erect such permanent fixtures.

The group has asked if they could install additional nets at the field. There was no objection to this from the Commission.

The group has asked to add a storage shed to the field. After discussion it was determined that the shed will need to be removeable (not on a poured pad). The location suggested by the Club will not work as that is the snow storage area, but Commissioner Spinney will work with Public Works to determine an appropriate location and notify the Club.

At 10:24 Commissioner Banks had to leave the meeting for an appointment and turned over the chair to Commissioner Sealby.

- 16) Handicap Parking – RCAFA has asked that appropriate handicap parking be relined at the Civic Center. Commissioner Sealby volunteered to check regulations and determine how many spaces would be needed. Then Commissioner Spinney will advise Public Works to have this done as soon as possible.
- 17) Public Works Update
 - a) County of Kings Park, Playground and Trail Grant Funding 2022-23: The Village has received a grant of \$17,629 for the maintenance and some capital items for playgrounds and green spaces in the Village. The Clerk-Treasurer advised that a new swing set for Planesview, along with 4 accessible picnic tables and 2 waste stations for Fales River greenspace have been ordered.

- b County of Kings Park, Playground and Trail Grant Funding 2021-22: The Clerk-Treasurer reported that all installations of equipment purchased under this grant have been completed. As soon as the invoice is received for the concrete pads, the final report will be filed with Kings County and the balance of funding should be received thereafter.

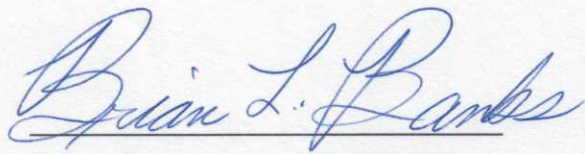
18) Correspondence:

- a Rotary Club of Middleton re Tulip bulbs

19) Commissioners Comments: Commissioner Harty reiterated his concern for the trees restricting sight lines in his subdivision.

20) Next Regular Meeting October 19, 2022 at 9 a.m.

Move to ADJOURN by Commissioner Harty at 10:45 am



Chair Brian Banks



Vice Chair Robert Sealby