

VILLAGE COMMISSIONERS OF GREENWOOD

SPECIAL COMMISSION MEETING: DRAFT MINUTES

18 November 2022 @ 9:00 am

1) **Call to Order**

The Chair called the meeting to order at 9:03am

2) **Present**

Chair Brian Banks; Vice Chair Robert Sealby; Commissioners Darryl Spinney, Bob Baker, Dale Harty; Clerk Treasurer Kerry Graham; CEO YMCA Southwest Nova Scotia Yvonne Smith

3) **Disclosure of Conflict-of-Interest Issues**

There was no declaration of Conflict-of-interest issues.

4) **Additions to Agenda:**

There was only one matter on the agenda. No additions to the agenda.

5) **Approval of Agenda:** Approved Moved/Seconded SPINNEY/BAKER

6) **YMCA's Offer to Lease:** Yvonne Smith presented an offer to lease the upstairs portion of 904 Central Ave previously known as 107 Wing RCAFA. Yvonne discussed the Fire and Building inspection results and the requirements to be able to use the space as an after-school childcare. Yvonne expressed concern over timeline and expenses to carry during the transition from another location. She asked the Commission to consider a partnership with the YMCA on providing the residents of Greenwood with improved daycare services by accepting a reduced rental amount for the upstairs portion to enable them to expand.

7) **In Camera** Regarding Lease of the upstairs unit of the Civic building in accordance with Section 22(2)a Municipal Government Act: acquisition, sale, lease and security of Municipal property

Motion to go into in-Camera at 9:29 am Moved/Seconded SEALBY/BAKER

Motion to come out of In-Camera at 9:53am Moved/ Seconded SEALBY/HARTY

8) **From discussion:** It was agreed that:

1. The Village of Greenwood will partner with YMCA Southwest Nova Scotia with a subsidized rate, as offered, starting December 1, 2022 for the upper unit until the end of the current lower unit lease March 31, 2023 at which time the rent will increase to match the per square foot rate of the lower unit and become one lease agreement for both units. Utilities will be charged in addition to rent with the YMCA's total share starting December 1, 2022 being 97% of the buildings hydro, 98% of fuel oil, 99% water and sewer.
2. The YMCA will be responsible for renovations to make the space more suitable for their requirements with a plan to be provided to the Clerk Treasurer prior to any renovations being started, for approval.
3. The Commission will continue with the upgrades previously planned to make the washrooms and chair lift more accessible but will revise the washroom plan, in consultation with Yvonne and within the same budget, to include a more child friendly/accessible design.
4. The YMCA will temporarily add a visually pleasing sign to the Village of Greenwood sign at the roadside and investigate a permanent sign of their own that is not on DND land.
5. The Clerk Treasurer will get a lease agreement prepared and contact the construction company to go over timeline and revisions to the washroom plan.

Motion to adjourn Commissioner Sealby at 10:16am.

Brian Banks Chairman

Robert Sealby Vice-Chair