



VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

REGULAR COMMISSION MEETING: MINUTES

December 21, 2022 @ 9:00 a.m.

- 1) Call to Order: The meeting was called to order by Chairman Brian Banks at 8:56am
- 2) Present: Commissioner Brian Banks (Chair); Commissioner Robert Sealby (Vice-Chair); Commissioners Bob Baker; Dale Harty and Darrell Spinney. Clerk-Treasurers Kerry Graham and Lynn Moar. District 5 Councilor Tim Harding.
- 3) Disclosure of Conflict-of-Interest Issues: None.
- 4) Additions to Agenda: None.
- 5) Approval of Agenda: MOVED/SECONDED by Commissioners SEALBY/HARTY that the agenda be approved as circulated. CARRIED
- 6) Approval of Minutes: VOG meeting held November 16, 2022.

There being no errors or omissions, the Chair declared the minutes of the regular meeting of the Village of Greenwood Commission held on November 16, 2022 be approved as circulated.

- 7) Approval of Minutes: VOG Special meeting November 18, 2022

There being no errors or omissions, the Chair declared the minutes of the special meeting of the Village of Greenwood Commission held on November 18, 2022 be approved as circulated.

- 8) Business arising from the Minutes:
 - a Mid Valley washroom renovation – Clerk-Treasurer Kerry Graham provided an update and reported the renovation is in progress and moving along well. It is expected to be completed within the first week of January 2023.
 - b Tenancy Leases: Update on YMCA lease and transition – Clerk-Treasurer Kerry Graham reported the new lease had been signed and the tenant has been moving in. YMCA had requested the fire door between the downstairs daycare unit be locked but opened for staff to serve meals to the children as it is closer to the upstairs unit kitchen. After discussion, the door is to remain unlocked due to it being a fire door and would pose a safety issue if it were to be locked. The door leads to the Village office and resident's access. It is not part of the leased area in either the lower or the upper units. It is and always has been for use by the Village office and the residents of Greenwood for Village business only.

- c Gardens RFP 2023 – due Nov 30, 2022 - Clerk-Treasurer Kerry Graham presented the RFP's that were submitted.

MOVED/SECONDED by Commissioners SEALBY/HARTY that the VOG accept Blomidon's quote to provide plants and flowers for the Village gardens as submitted for 2023. CARRIED

9) Reports:

- a ANSV: Commissioner Banks will be reviewing in February. Continuing work on Code of Conduct.
- b Audit Committee: Commissioner Sealby reported a date will be confirmed in January. One of the matters to be discussed will be developing a new system for petty cash.
- c Task List – Commissioners and Clerk Treasurer – completed to date.
- d County of Kings: Building & Development Statistics November 2022
- e Greenwood Water Source Committee: Commissioner Harty meeting in spring 2023
- f Joint Accessibility Advisory Committee (JAAC): Commissioner Sealby JAAC's budget and cost to VOG was circulated.

MOVED/SECONDED by Commissioners SEALBY/BAKER that the proposed budgets of the joint accessibility Advisory Committee for the fiscal year 2023 24 be approved as submitted. CARRIED

- g Physicians Recruitment & Retention Committee: Commissioner Harty spoke extensively on the exciting and great work the committee has been doing. They will now be focusing more on the retention part.
- h REMO: Commissioner Sealby reported they are continuing to get the Vulnerable Person Registry and information out to the public. Hurricane season is over, COVID is on the decline.
- i Soldiers Memorial Hospital Foundation Report: L Banks no update reported at this time

10) List of outstanding items

- a) Left turn lane Bridge St and Central Ave – in progress
- b) Rapid Flashing lights at Bowlby Park and Bridge St crosswalk – in progress
- c) Bumper Stops Central Ave and Kingswood – Commissioner Banks updated. Public Works will measure and count how many stoppers are needed.
- d) Artwork and Banner printing (7Arts/Banner King) – Clerk-Treasurer has sent payment. Banners are scheduled to arrive by February 2023.

- e) Greenwood Kingston Soccer Club permanent lighting – Chairman Banks has discussed with members at CFB Greenwood. Will contact again to get an update on progress. Chris Palmer has also been assisting with getting the lighting approval.
- f) Security Lighting and trail cams for the green space at the end of Argus Drive – in progress

NEW BUSINESS:

- 11) Financial update: Comparative Income Statement as of December 15, 2022

MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the comparative income statement be approved as submitted. CARRIED

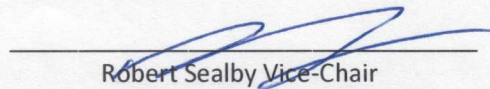
- 12) Speeding: Vehicles speeding along Village office/YMCA driveway – Commissioner Sealby brought up concerns over speeding along the driveway and parking lot of the Civic Building and YMCA Daycare. It was recommended the Clerk-Treasurer speak with YMCA director about this, possibility of additional signs, talking to parents about the safety risks.
- 13) Office Hour: Over Christmas holiday will be closed Friday December 23, 2022 and will reopen at Tuesday, January 3, 2023. Clerk Treasurer to post hours on Facebook and a notice on the main door.
- 14) Public Works Update:

Fire inspection report, deficiencies were addressed.
Clerk Treasurer to order basketball set up for Planes View
- 15) Correspondence: None
- 16) Councilors Comments: Tim Harding provided updates around planning, housing, growth, boundaries, a coming announcement from the Mayor of Canning and invited all to attend the Lions breakfast December 24th. Commissioner Baker questioned about the state of our roads, Councilor Harding confirmed he will look into it with NS Public Works.
- 17) Commissioners Comments: Commissioner Baker gave an update on the Rocknotch construction project. The bridge is nearing completion, the road should be reopening soon.
- 18) Next Regular Meeting January 18, 2023 at 9 a.m.

Move to ADJOURN by Commissioner Baker at 11:08am



Brian Banks Chairman



Robert Sealby Vice-Chair