

VILLAGE COMMISSIONERS OF GREENWOOD (VOG)

REGULAR COMMISSION MEETING: MINUTES
February 15, 2023 @ 9:00 a.m.

- 1) Call to Order: The meeting was called to order by Chairman Brian Banks at 9:03am
- 2) Present: Commissioner Brian Banks (Chair); Commissioner Robert Sealby (Vice-Chair); Commissioners Bob Baker; Dale Harty and Darrell Spinney; Clerk-Treasurer Kerry Graham.
- 3) Disclosure of Conflict-of-Interest Issues: None
- 4) Additions to Agenda: None.
- 5) Approval of Agenda: Regular Commission Meeting Agenda February 15, 2023.

MOVED/SECONDED by Commissioners SEALBY/HARTY that the agenda be approved as amended. CARRIED
- 6) Approval of Minutes: There being no errors or omissions, the Chair declared the minutes of the regular meeting of the Village of Greenwood Commission held on January 18, 2023 be approved as circulated.
- 7) Business arising from the Minutes:
 - a) 2023/24 Community Access-Ability Grant application – due to a very quick deadline, large financial commitment required and only 2 of 3 quotes received prior to deadline. The Clerk-treasurer did not submit for this grant.
 - b) Playgrounds – CT received two quotes for a complete and accessible playground. This will be a priority in the 23/24 budget planning.
 - c) New Civic building location – CT sourced 3 possible designs with pricing. Discussion to be continued at Strategic Planning meeting.
 - d) Set a date for Strategic Planning meeting – Will take place Thursday February 23, 2023 at 9am.
- 8) Reports:
 - a) ANSV: Commissioner Banks reported the Code of Conduct consultations continue and they have been invited to join AMANS.
 - b) Audit Committee: Commissioner Sealby provided the update, pre-budget meetings were held on January 25, February 9 and a third is scheduled for February 16, 2023. There will be a need for a new member and election this year.

- c County of Kings: Building & Development Statistics January 2023
- d Greenwood Water Source Committee: Commissioner Harty. Spring meeting.
- e Joint Accessibility Advisory Committee (JAAC): Commissioner Sealby. Discussed senior accessibility issues, internet, banking, taxes, brought attention to a situation where a senior in Greenwood could not get to the bank due to roadway not being cleared. Can we still help with taxes. JAAC is still looking for a local representative.
- f Physicians Recruitment & Retention Committee: Commissioner Harty will be attending meeting February 16. Will be working on best ways to use grant funding.
- g REMO: Commissioner Sealby reported on Comfort Centers/Shelters volunteer operations, need to notify REMO when opening/hours. Greenwood does not have one, discuss in Strategic planning. There is a Basic Emergency course in May.
- h Soldiers Memorial Hospital Foundation Report: L Banks updated on the new board member, fundraising efforts, receipt of grant funding and the encouraging news regarding the future of Soldiers Memorial remaining open and working on recruiting new ER doctors.

9) List of outstanding items

- e) Left turn lane Bridge St and Central Ave – spring 2023
- f) Rapid Flashing lights at Bowlby Park and Bridge St crosswalk – installed.
- g) Artwork and Banner printing (7Arts/Banner King) – Received. Plan with Public Works to installation in spring with a special dedication for 7Arts.
- h) Greenwood Kingston Soccer Club permanent lighting – DND reported nothing will happen in this fiscal year. CT suggested soccer club look into possibility of permanent lighting on Civic property and temporary/portable lighting on DND land as a possible solution.

NEW BUSINESS:

- 10) Financial update: Comparative Income Statement as of February 10, 2022

MOVED/SECONDED by Commissioners SEALBY/SPINNEY that the February 10, 2023 Comparative Income Statement be approved as circulated. CARRIED

- 11) Petty Cash Policy: Update and circulated to Commission for review.

MOVED/SECONDED by Commissioners SEALBY/HARTY that section 7.3 Petty Cash Policy of the Village of Greenwood Manual, Part 7 Procurement Procedures, be approved as distributed electronically. CARRIED

12) Building and Health Inspections in upstairs unit: CT reported on the ongoing inspections, permits and repairs to the former RCAFA unit to change use to the YMCA Daycare.

13) Public Works Update:

- A. Upgraded and additional lighting in upstairs of Civic building has been completed in kitchen and main front room.
- B. Locks have been changed upstairs.
- C. Garden maintenance and coverage for Public Works staff during vacation/sick time. Discuss at Strategic Planning meeting.
- D. Look into the flags removed from the new Bowlby Park crosswalk being reinstalled at Tremont crossing.
- E. CT to check with NS Power on report/permission previously obtained to install flags on the poles along Bridge St and Central Ave.

14) Correspondence:

- a. Fales River Drive picnic area resident concerns – Chairman Banks responded to the concern of a neighboring resident’s family. Clerk Treasurer has informed RCMP of their concern and requested additional surveillance of the area. Public Works to continue routine daily monitoring. Commission will revisit the concerns July 2023.

15) Councilors Comments: None present.

16) Commissioners Comments:

Commissioner Baker would like to see a plan for repaving Central Ave. CT will be in contact with department of highways.

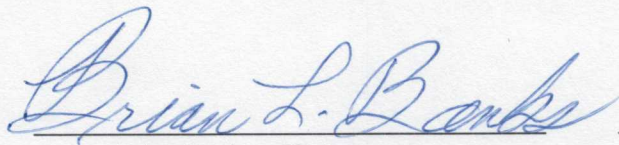
Commissioner Spinney would like to see crosswalk entrances at both Bowlby and Whittington Dr upgraded to be more accessible and to move the crosswalk on Whittington over 20’.

Commissioner Harty would like the speed limit on Bridge St to be reduced to 50km/h

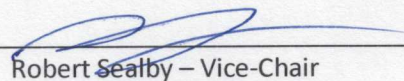
Commissioner Sealby would also like to see all the crosswalks upgraded.

17) Next Regular Meeting is scheduled for March 15, 2023 at 9 a.m.

Move to adjourn by Commissioner Baker at 11:04 am



Brian Banks – Chairman



Robert Sealby – Vice-Chair